

# Stratford on Avon East Joint Committee

**Notice of the Meeting to be held**

at the

**Warwick Horticultural Research Institute,  
Wellesbourne, Warwick CV35 9EF**

on

**Thursday 15 July 2008**

at

**6.00 pm**



The papers for this meeting can be viewed on the websites at  
[www.stratford.gov.uk](http://www.stratford.gov.uk) or [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

Members of the Committee are requested to attend

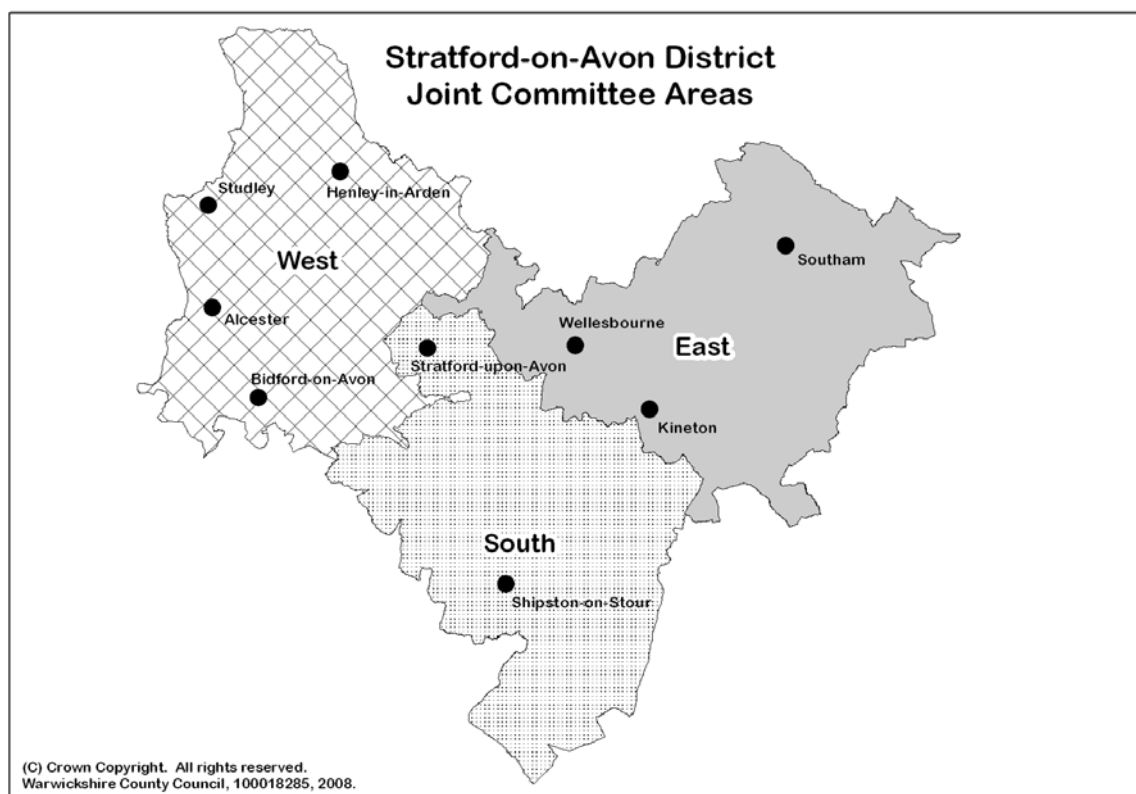
### Membership of the Committee

<b>Councillors:</b>		
Alan Akeister	John Appleton (Chair)	David Booth
David Close	Richard Hobbs	Simon Jackson
Susan Main	Beverley Mann	Christopher Mills (Vice Chair)
Andrew Patrick	Nigel Rock	Bob Stevens
Chris Williams	David Wise	Susan Wixey
Roger Wright.		

**Jim Graham**  
Chief Executive  
Warwickshire County Council

**Paul Lankester**  
Chief Executive  
Stratford-on-Avon District Council

For further information about this agenda please Contact: Pete Keeley, Member Services, Warwickshire County Council Telephone: 01926 412450, e-mail: [petekeeley@warwickshire.gov.uk](mailto:petekeeley@warwickshire.gov.uk)



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# STRATFORD ON AVON EAST JOINT COMMITTEE

15 July 2008

## AGENDA

**1. Apologies for Absence**

**2. Disclosure of Interests**

(Note: Members are reminded that the Code of Conduct provides that should they have a prejudicial interest in any matter under discussion, then providing the matter is considered in public session, they are entitled, with the consent of the Chair, to make representations and answer questions if members of the public are granted the same entitlement. Members must leave the room before the ensuing debate and vote and must not attempt to improperly influence a decision about that matter).

**3. Minutes** **(Pages 1 – 11)**

To confirm and sign the minutes of the meeting held on 17 June 2008.

### **PART A – Non Executive Functions**

**4. Name of Committee**

To confirm the name of the Committee.

**5. Public Question Time**

Up to thirty minutes is allowed for the public to ask questions on any matter relevant to the business of the Joint Committee. Questions must be submitted in writing to **Martin Gibbins, the County Council's Area Manager, c/o Stratford-on-Avon District Council, Elizabeth House, Church Street, Stratford-upon-Avon, CV37 6HX**, (telephone **01789 290784**) at least one working day before the meeting. Members of the public may speak for up to three minutes.

**6. Post Office Closures** **(Pages 13 – 19)**

To consider the proposed closure of Post Offices.

**7. Proposed Public Pay Phone Removals** **(Pages 21 – 30)**

To consider proposals by BT to remove certain payphones across the District.

## **PART B – Executive Functions**

### **8. Highway Maintenance Plan 2008/09 and Five Year List of Structural Maintenance Schemes (Pages 31 – 51)**

To consider a report which provides information about highway maintenance work proposed in 2008/2009 and lists other sites where maintenance work will be required in the future.

### **9. Community Grants (Pages 53 - 60)**

To provide updated information on the budget available for Community Grants and details of applications received

### **10. Community Grants – Proposed Integrated Scheme (Pages 67 – 73))**

To consider a report about proposals for operation of an integrated local grants scheme are presented to the Committee

### **11. Sufficiency of Childcare & Gap Analysis (Pages 75 – 79)**

This report details the range and sufficiency of childcare in Stratford District and identifies gaps in provision needing to be addressed.

### **12. Vision for Southam - Project Funding (Pages 81 – 85)**

This report provides updated information on the progress of the 2020 Vision for Southam, summarises projects and suggests funding allocations in support of the 2020 Vision Action Plan

### **13. Items for Future meetings**

To consider any requests from Members for items to be considered at future meetings of the Committee.

### **14. Urgent Business**

To consider any business which the Chair decides is urgent.



Chief Executive  
Warwickshire County Council



Chief Executive  
Stratford-on-Avon District Council

### **ITEM 3**

**A Meeting of the Stratford East Joint Committee was held at the Southam College, Southam on the 17 June, 2008.**

#### **Present**

##### **Councillors**

John Appleton (Chair)  
Christopher Mills (Vice Chair)  
Alan Akeister  
David Booth  
David Close  
Richard Hobbs  
Simon Jackson  
Beverley Mann  
Nigel Rock  
Andrew Patrick  
Susan Wixey  
Roger Wright  
Bob Stevens

##### **Officers**

###### **Warwickshire County Council**

William Browne, Strategic Director of  
Community Protection and County Fire  
Officer,  
Geoff King, Head of Service – Commissioning,  
Planning & Partnerships Division,  
Martin Gibbins, Area Manager,  
Pete Keeley, Member Services,  
Elizabeth Price, Area Administrative Officer,  
Amanda Wilson-Patterson, Localities and  
Communities Officer.

###### **Stratford on Avon District Council**

Paul Lancaster, Chief Executive,  
Dave Nash, Strategic Director,  
Steve Haresnape, Environmental Protection  
Officer,  
Richard Hood, Head of Member Services,  
Karen Johnstone, Planner,  
Rebecca Goodman, Community Funding  
Officer,  
Robert Walsh, Head of Community Services,  
Chris Wood, Community Leadership Manager.

**1. Appointment of Chair**

Councillor Bob Stevens, seconded by Councillor Richard Hobbs, moved and it was **Resolved**, with no Member voting against:

That Councillor John Appleton be elected as Chair of the Stratford East Joint Committee for the ensuing municipal year.

**2. Appointment of Vice Chair.**

Councillor Andrew Patrick, seconded by Councillor David Booth, moved:

That Councillor David Close be elected as Vice Chair.

Councillor Susan Wixey, seconded by Councillor Richard Hobbs moved:

That Councillor Christopher Mills be elected as Vice Chair.

On being put to the vote 6 Members voted for Councillor Close and seven voted for Councillor Mills.

**Councillor Mills was declared Vice Chair.**

**3. Apologise for Absence**

were received from Councillors Susan Main, Chris Williams and David Wise.

**4. Disclosures of Interests.**

Councillor David Booth declared a personal interest in Agenda Item 10 - Grant Application – Stockton News and Stockton Village Hall.

Councillor David Close declared a prejudicial interest in Agenda Item 10 – Grant Application – Play Equipment at Wellesbourne as a member of the Wellesbourne Parish Council.

Councillor Richard Hobbs declared a personal interest as a member of the Warwickshire Police Authority.

Councillor Simon Jackson declared a personal interest in Agenda Item 10 –Grant Application – Ratley Village Hall, in view of his involvement with the Ratley Village Hall project.

Councillor Beverley Mann declared a personal interest in Agenda Item 12 – Bishop’s Itchington Parish Plan as a member of the Bishops Itchington Parish Council.

Councillor Bob Stevens declared a personal interests in any items affecting the Warwickshire PCT and the Southam College as an associate member of the Trust and a Governor of Southam College, respectively.

Councillor Roger Wright declared a prejudicial interest in Agenda Item 10 Grant Application – Play Equipment at Wellesbourne as a member of the Wellesbourne Parish Council and indicated that he would leave the room when the matter was discussed.

## **5. Terms of Reference and Standing Orders.**

The joint report by the Strategic Director of Performance and Development, Warwickshire County Council and the Monitoring Officer and Solicitor to the Council, Stratford on Avon District Council was considered.

During the discussion concern was expressed that a meeting of the Joint Committee would be inquorate if more than two of the four County Council representatives were absent. The Committee noted that any changes to the Standing Orders would need to be agreed by both Councils and requested that its concerns be raised with the Monitoring Officers of both Councils.

### **Resolved:**

That the Joint Committee notes the Standing Orders that have been adopted by both Councils for this Joint Committee and for the other two Joint Committees established in the Stratford on Avon Area.

## **6. Name of the Joint Committee**

It was agreed that consideration of the name of the joint committee should be deferred until the next meeting and that until then the committee should continue to be known as the Stratford on Avon East Joint Committee.

The Chair suggested that any Member of the Joint Committee or the Public who had a suggestion for a name for the Joint Committee should contact Martin Gibbins.

## **7. Public Question Time.**

The Joint Committee was addressed by Bransby Thomas about concerns over the arrangements being made for the new refuse and recycling service due to start in August 2008.

In response to Mr Thomas's comments, Members were advised that the new private composting facility, which will serve the county, would

not be available at the start of the new collection contract and, to ensure that food waste remains on a weekly collection, temporary arrangements were being introduced. Both Councils had worked together to minimise the costs of the temporary arrangements.

A letter was to be distributed to all residents setting out the arrangements.

## **8. State of the District**

The Committee considered a report from Councillor Les Topham, Leader of the District Council, which summarised the events of the past year along with an outline of proposals for the coming year.

The Committee received a presentation from Paul Lancaster, Chief Executive of the District Council, relating to data presented at a ward level based on three themes – Society, Environment and Economy. A set of the presentation slides is attached to these minutes.

During the discussion the following points were noted.

- With regard to data relating to Snitterfield Ward, only a third of the Ward was in the area of the East Joint Committee.
- Arrangements were being made for future statements to the Joint Committee to include data on further issues such as overall attainment for education for all ages.
- The Warwickshire Observatory were collating certain data for the County and District Councils and it was intended that this would be submitted to the Joint Committee's September meeting.
- The Observatory had a considerable amount of data available for use by all Councils in the county to enable resources to be targeted to areas of need.
- The data used from different sources could sometimes show different trends particularly relating to deprivation.
- More detailed work would be undertaken in each ward/division.
- Members noted that in much data was reliant on the National Census and that the next Census was in 2011.
- Some parts of the district had deprivation levels lower than the average deprivation in other parts of the county such as Nuneaton and Bedworth.



## 9. Community Grants

Robert Walsh, Head of Community Services, introduced the report and requested the Committee's views on the differences between the two grant schemes that had been operated by both councils.

Members discussed several aspects of the matter. The following points were noted during the discussion:

Bearing in mind the need for speed in agreeing a combined scheme and the complexities of matters such as funding for revenue and capital schemes, Members agreed that there were many benefits in the issues being considered by a smaller group of members who would submit recommendations to the Joint Committee for consideration.

It was suggested that consideration should be given to the implications of any changes to the grant criteria for those organisations who had some reliance on such funding.

### **Resolved:**

That the Chair, Vice Chair and a Member from the Liberal Democrat group, represent the Joint Committee on a working party to progress the arrangements for a combined grants scheme.

## 10. Community Grants

The Committee had before it a report setting out grant budgets available together with details of applications which had been received for revenue and capital grants.

At the invitation of the Chair, representatives of the applicant organisations addressed the Committee in support of the applications shown and answered Members questions raised on the applications.

The grants were awarded as follows:

### **Applicant: Allocate to Summer Activity Voucher Scheme**

Project: This annual scheme provides free activity vouchers to young people living in Stratford on Avon District whose families are in receipt of means-tested benefits. This enables them to take part in summer activity schemes from which they may otherwise be excluded.

Total Cost: £20,000

Grant

Requested: £1,500 (30% of the total £5,000 requested. The project is District wide and the application will also be considered by the South and West Joint Committees).

**Resolved:** That a grant of £1,500 be approved.

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a high priority.

**Applicant: Stockton News – ref 840**

Project: Start up costs for village magazine.

Total Cost: £2,100

Grant

Requested £600

**Resolved:** That a grant of £500 be approved.

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a medium priority.

**Applicant: St James Church, Southam - ref 833**

Project: Celebr8 – Fun in the Sun – Family Fun Day

Total Cost: 4,114

Grant

Requested: £1,000

**Resolved:** That a grant of £1,000 be approved.

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a high priority.

**Applicant: Young Enterprise South Warwickshire – ref 782**

**Project:** Provide educational programmes in primary and secondary schools to help young people understand and give them personal experiences of how business works

**Total Cost:** £21,250

**Grant**

**Requested:** £1,200 (30% of the £4,000 requested. The project is District wide and the application will also be considered by the South and West Joint Committees).

**Resolved:** The Committee deferred consideration of this application to enable further information to be obtained relating to other funding issues and links to the Education Business Partnership.

**Applicant: ILEAP – ref 843**

**Project:** A comprehensive programme of leisure activities for disabled and non- disabled people during the summer months.

**Total Cost:** £6,945

**Grant**

**Requested:** £750

**Resolved:**

- (1) That members of the public be excluded from the meeting during consideration of the background information to this application on the grounds that their presence would involve the disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.

Members then discussed available resources and requested that full information be included with all applications.

The meeting then continued in public.

**Resolved:**

- (2) That a grant of £750 be approved.

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a high priority.

**Applicant: Orchestra of the Swan – ref 828**

Project: Enable a series of workshops and performances in community venues

Total Cost: £7,128

Grant  
Requested: £1,650

**Resolved:**

That a grant of £1,650 be approved, subject to an additional condition requiring the workshops and performances to be given to a wider range of venues in the community.

(Note: The project is District wide and the application will also be considered by the South and West Joint Committees).

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a high priority.

**Applicant: Trustees of Ratley Village Hall – ref 821**

Project: Major refurbishment of Ratley Village Hall.

Total Cost: £331,139

Grant  
Requested: £15,000

**Resolved:** That a grant of £15,000 be approved

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a medium priority.

**Applicant: Stockton Parochial Church Council – ref 827**

Project: Re-ordering and extension of the Church building to make it a useable facility for the whole community including facilities for public internet use and rural cinema, meeting rooms, childrens play area/crèche, baby changing facilities and disabled access.

Total Cost: £265,000

Grant

Requested: £10,000

**Resolved:** That a grant of £10,000 be approved.

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a medium priority.

**Applicant: Wellesbourne Parish Council – ref 826**

Councillor Roger Wright left the room during consideration of this applicant and Councillor David Close took no part in the decision.

**Project:** Replacement of worn out and non compliant play equipment.

Total Cost: £16,084

Grant

Requested: £8,042

**Resolved:** That a grant of £8,042 be approved.

**Reason for**

**Decision:** The scheme supports objectives in the District Council's Grants scheme and the Corporate Strategy and was considered to be a high priority.

## **11. Proposal to Declare a Dog Control Order for the District**

The Joint Committee considered a report from Robert Weeks, Head of Environment at the District Council, which related to a proposal to introduce a dog control order under the Clean Neighbourhoods and Environment Act 2005, to replace the existing powers and to provide improved powers for enforcements against dog fouling across the whole of the Stratford on Avon District.

Following discussion it was **Resolved:**

That the Joint Committee approves the adoption of a Stratford District wide Dog Control Order, as described in the submitted report.

## 12. Bishop's Itchington Parish Plan

The Joint Committee considered a report from Pat Reid, Head of Planning at the District Council, relating to the assessment of the Bishop's Itchington Parish Plan. Bishop's Itchington Parish Council had adopted the Plan on the 3 March 2008.

During the debate the following points were noted:

- The Committee expressed its appreciation to the Parish Council for preparing the Parish Plan.
- The use of certain roads in the area by HGVs and issues about weight restrictions, in particular on the B4451, was of concern to residents but was not supported by the County Council as Highway Authority.
- A report should be submitted to a future meeting dealing with weight restrictions on rural roads.
- Councils could assist in the implementation of the Plan through the Public Service Board to achieve the aims of all Parish Plans for which some resources had been allocated.
- The Warwickshire Observatory took information from Parish Plans that was used in the formulation of policy.

It was then **Resolved:**

- (1) That the Joint Committee adopt the Parish Plan as a local information sources to offer advice to the relevant departments of the Stratford on Avon District Council.
- (2) That the Parish Plan be adopted as a material consideration in processing planning applications, in accordance with Policy COM.1 of the Local Plan Review.
- (3) That the Parish Plan Steering Group, Parish Council and the residents of Bishop's Itchington be commended for preparing their Parish Plan and that they are encouraged to implement and review their action plan.

## 13 Standing Order 13 – Duration of Meetings

**Resolved**, with Councillor Akeister voting against:

That the meeting continues beyond the three hours as provided for under Standing Order 13.

**14. Venue, date and Start Times**

**(1) Venue**

Following discussion about the appropriateness and suitability of alternative venues, Members were undecided as to whether meetings should continue to be held at Southam College or whether alternate meetings should be held at the HR Centre at Wellesbourne.

It was agreed that, if available, the HR Centre at Wellesbourne should be the sought as the venue for the next meeting but, if unavailable, the meeting be held at Southam College. The issue of future venues would be considered at the next meeting.

The following dates were agreed with all future meetings to start at 6.00 p.m.

- 15 July 2008
- 16 September 2008
- 9 December 2008
- 10 March 2009.

**15. Urgent Item - Car parking Charges in Wood Street Car Park**

Members were advised that the Dassett Area Committee had made representations on this matter.

It was understood that these representations should be submitted for consideration by the District Council's Executive when other responses to the consultation were being considered.

Councillor Stevens suggested that, following the District Council's decision on delegated powers to the Joint Committee, the Joint Committee must endorse such proposals before they are considered by the Executive.

It was agreed that the District Council's Monitoring Officer should be asked for his view on the matter.

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Chair

The meeting rose at 9.10 p.m.

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### AGENDA MANAGEMENT SHEET

**Name of Committee**                                 **Stratford on Avon East Joint Committee**

**Date of Committee**                                 **15 July 2008**

**Report Title**   **The Future of Post Offices in South Warwickshire**

**Summary**   This report sets out the programme for managing the impact of the Post Office closure announcements on 24 June 2008 in South Warwickshire.

<b>For further information please contact:</b>	Nick Taylor Customer Services Development Manager Stratford District Council Tel: 01789 260902 Nick.taylor@stratford-dc.gov.uk	Kushal Birla Head of Customer Service & Access Tel: 01926 412013 kushalbirla@warwickshire.gov.uk
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**Would the recommended decision be contrary to the Budget and Policy Framework?**  
No.

**Background papers**                                 None

**CONSULTATION ALREADY UNDERTAKEN:-**                                 Details to be specified

- Other Committees                                  .....
- Local Member(s)                                  N/A
- Other Elected Members                          .....
- Cabinet Member                                  Councillor Saint  
   Councillor Timms
- Chief Executive                                  Jim Graham, (WCC)  
   Paul Lankester, (SDC)
- Legal    Jane Pollard, (WCC)
- Finance    .....
- Other Strategic Directors                          David Carter (WCC), Paul Galland (WCC), Dave Nash (SDC)
- District Councils                                  Stratford-on-Avon

DC.....

Health Authority  .....

Police  .....

Other Bodies/Individuals  Alison John, Nick Robinson, Edwina Cordwell, Mandy Walker, Steve Patalong, Paul Williams, Ayub Khan, Louise Richards, Leigh Hunt, Eric Britton, Nick Gower-Johnson, Martin Gibbins, Alison Hodge, Warwickshire Association of Local Councils

**FINAL DECISION YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

Further consideration by this Committee  .....

To Council  .....

To Cabinet  ..WCC Cabinet and SDC Executive – formal response to proposals.....

To an O & S Committee  .....

To an Area Committee  .....

Further Consultation  Locally organised Parish, and residents meetings.

## Agenda No 6

### Joint Committee - July 2008

#### The Future of Post Offices in South Warwickshire

#### Report of the Strategic Director, Performance & Development and Strategic Director

##### Recommendation

That the Joint Committee:

- a) Having heard any local representations, forward its views to the respective Cabinet/Executive to be taken into account when those bodies determine the response from their respective Councils
- b) Recommend that the outcome of public consultation is submitted to the respective Cabinet and Executives in July/early August.
- c) Makes any other comments which it considers appropriate.

## 1 Background

1.1 The government has instructed Post Office Ltd (POL) to close 2,500 of its branches, to be spread evenly over the country. There has been clear access criteria laid down by the Department for Business, Enterprise and Regulatory Reform (BERR), as follows:

- 99% of the UK population must be within 3 miles of a post office, with 90% within 1 mile
- 99% of the population within deprived areas must be within 1 mile of a post office
- 95% of the urban population must be within 1 mile of a post office
- 95% of the rural population must be within 3 miles of a post office

1.2 The criteria for deciding which post offices are to close are:

- The above access criteria
- The financial contribution (profit or loss) the office makes to Post Office Ltd
- The number of customers
- The ability of other nearby post offices to take on extra business
- Local factors – bus routes, ease of access etc.

1.3 Subpostmasters are compensated for the termination of their contract with 28 months remuneration. It is believed that many are finding this an attractive

option. Whether or not the subpostmaster wants to go is not taken into consideration – the idea is to plan a comprehensive network.

- 1.4 Experience elsewhere suggests that without access to the full Post Office database and the full details of their model, it is impossible to predict many of the closures that emerge from the process.

## 2 The South Warwickshire Timetable

- 2.1 The local Area plan will cover Birmingham and Coventry, together with Warwickshire. The timetable, which is well under way now, is as follows:

Postwatch informed of affected locations 15 weeks before the formal consultation document is published.

14 June approx	MPs for local constituencies informed of the detailed proposals
24 June	Formal consultation document outlining closure proposals and individual branch information published. Consultation starts.
15 – 25 July	Joint Committees
28 July	SDC – Executive
31 July	WCC - Cabinet
4 August	Consultation period closes
29 August approx	Final decisions announced
October 2008	Post Office closures start

- 2.2 The public consultation period lasts 6 weeks from 24 June and during this time Post Office Ltd. will consider representations from interested organisations and the public. Details on how to do this are contained in the consultation document. Post Office staff have been requested to attend public meetings. The whole process is overseen by Postwatch, an organisation with a statutory involvement in the process to ensure that the public's views are represented.

- 2.3 Warwickshire has 147 Post Offices currently. 9 of these are temporarily closed. There are 7 proposed closures within the District of Stratford-on-Avon. The proposed closures are Bridgetown, Stratford upon Avon and Broom. There are 5 outreach services intended to mitigate the impact of the closures at Brailes; Ilmington, Long Compton, Preston –on Stour and Wilmcote.

- 2.4 Once the current Network Change Programme has been implemented, the Post Office will no longer be obliged to find replacements for retiring sub post masters. The criteria in paragraph 1.1 will still apply.

### **3 Actions Undertaken in South Warwickshire to date**

- 3.1 A joint letter (County/District/Borough) was sent to the PO Ltd in response to letters dated July 2007 and 19 October 2007 from Sue Huggins, Programme Director at the Network Change Programme Office.
- 3.2 Local Authority officers in the West Midlands have met at the Government Office for the West Midlands on two occasions (most recently 8 May 2008), to share experience and ideas. Business Link attended the last meeting and has pledged to offer business advice to any business affected by the closure programme
- 3.3 Warwickshire County Council has supported an Officer from the Warwickshire Rural Community Council, WRCC, with experience in supporting rural Post Offices, to help identify potential problem areas, particularly with village shops that may become vulnerable if they lose their post office income. Some initial analysis has been carried out with the help of the Observatory.
- 3.4 A meeting took place with Post Office Ltd on 2 May 2008. This was attended by colleagues from District and Borough Councils.
- 3.5 A meeting took place with Postwatch on 13 June 2008. This was attended by colleagues from District and Borough Councils.
- 3.6 A meeting also took place on 13 June 2008 with a Post Office representative to find out about new services that Post Office will be promoting to help improve income for surviving post offices around the UK. These services are being piloted and may provide more effective ways to communicate and consult with local communities.
- 3.7 A number of dates have also been given to Post Office Ltd so that the public consultation can be co-ordinated and facilitated around the County.
- 3.8 Olwen Dutton from West Midlands Local Government Association met with Post Office Ltd representatives on 17 June.

### **4 The Way Forward for Stratford District**

- 4.1 There is an opportunity for everyone to be involved in the public consultation process and expressing their views, by writing to Mark Partington, Network Development Manager C/O National Consultation Team, FREEPOST CONSULTATION TEAM. There is also a telephone helpline: 08457 22 33 44, and an e mail. Address [consultation@postoffice.co.uk](mailto:consultation@postoffice.co.uk). All representations should be received by 4 August 2008.

- 4.2 Senior Officers, Members from District, Borough, Town, Parish and County Councils attended an evening forum at Shire Hall on 9 July. Post Office Ltd and Postwatch gave a full briefing to the meeting.
- 4.2 Post Office Ltd was invited to attend the full Council meeting of the District Council on 14 July, to ensure all Members received a briefing and had the opportunity to discuss the proposals.
- 4.3 These Joint Committees, held between 15 and 25 July 2008 will be the mechanism used for public consultation, facilitated by the County and District in South Warwickshire. Ward Members, Parish Councils, Sub-Postmasters and residents are encouraged to engage further at local level and jointly drive any challenges to the closures in particular communities.
- 4.4 Stratford-on-Avon District Council Executive will provide a formal response to the closures announced for the District, on 28 July. This will form part of a co-ordinated response by the County Council on behalf of all councils in Warwickshire.
- 4.3 On 22 July, Warwickshire County Councils Economic Development Overview & Scrutiny Committee will consider a report on the impact of closures and results of public consultation and make recommendations to its Cabinet on 31 July 2008.
- 4.4 County Council officers have produced a map showing the locations identified for closure so that the impact on communities can be discussed. Public Relations Officers from District, Borough and County Councils have co-ordinated public relations following the announcement.
- 4.6 Business Link, supported by WRCC as appropriate, have been asked to visit and provide a business diagnostic for all post offices affected by the announcements, particularly where the retail business may be compromised by closure.
- 4.7 The Warwickshire Observatory will provide information profiling for communities affected by closures and relate this to available local authority services. This may provide opportunities for continuing provision in other ways, e.g. One Stop Shop or outreach.
- 4.8 Where the closure may have a major impact or be unacceptable to the affected community, a solid economic, social and environmental case would be presented to Post Office Limited within the consultation period opposing closure. The County Council would facilitate this process with the support of the Districts. It is anticipated that members, including Parish and Town Councils, will play a key role in this process.

## 5 Recommendations

That the Joint Committee:

- a) Having heard any local representations, forward its views to the respective Cabinet/Executive to be taken into account when those bodies determine the response from their respective Councils
- b) Recommend that the outcome of public consultation is submitted to the respective Cabinet and Executives in July/early August.
- c) Makes any other comments which it considers appropriate.

DAVID CARTER  
Strategic Director,  
Performance & Development

DAVE NASH  
Strategic Director (SDC)

Shire Hall  
Warwick  
4 July 2008

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**15 JULY 2008****Subject: Proposed Public Payphone Removals****Lead Officer: Colin Staves  
Contact on 01789 260333****Lead Member/  
Portfolio Holder: Councillor S Beese****Summary**

The Council has been notified by BT of its intention to remove 51 public payphones across the District which it describes as being 'little used by consumers'. The purpose of this report is to seek the views of the Joint Areas Committees in order to inform the Council's final decision in response to BT's notification.

**Recommendation**

**That the views of the Committee on the proposed closure of 51 public payphones as set out in Appendix 1 are requested.**

**1 Background/Information**

1.1 Notification has been received from BT Payphones of its intention to remove 51 public payphones across Stratford-on-Avon District. A copy of the notification letter and the schedule of payphones to be removed is attached as Appendix 1. The letter indicates that notices will be posted on the payphones affected on or before 8 June 2008, which is the start date for a 90 day consultation period ending on 6 September 2008.

**1.2 Consultation Process**

1.2.1 OFCOM is the governing body on the removals procedure and sets out the following process which BT and the local authority (LA) should follow:

- BT writes to the LA notifying them of the payphone(s) they intend to remove.
- BT displays a notice in each phone box stating its intent to remove it.
- The LA consults parish and community councils.
- After 42 days from receipt of the notification the LA publishes a draft decision having regard to any representations received.
- The draft decision is made public for at least one month and a copy is also sent to the Secretary of State.
- The LA considers any representations made on the draft decision.
- A final decision is then forwarded to BT within 90 days of the notification.

1.2.2 Having regard to the OFCOM requirements it is proposed that the following process be followed in response to the notification:

- Initial consultation up to July 24 – includes internal consultation with officers dealing with community services, social inclusion and conservation, consultation with parish councils, and with the Joint Area Committees.

- Draft Decision (or First Notification) published by 29 July, and sent to members and parish councils with a deadline for any further comments of 29 August.
- Final Decision (or Final Notification) to be approved by Executive on 1 September, having regard to any representations received on the draft decision, and forwarded to BT by 6 September.

## 2 Options available to the Committee

2.1 The Council has the option to agree or object to the removal of each of the 51 payphones. Reasons to justify the objection must be included. The Council has the power of 'local veto' and would prevent BT from removing any payphone to which the Council has raised objection. BT can appeal against the Council's decision to the Competition Appeals Tribunal.

2.2 The majority of payphones within this consultation are in rural village locations. Public payphones provide an important local service and are often regarded as key features in many villages. At the same time it is apparent that changes in communications technology and cultures has seen a marked decline in the use of payphones. BT point out that 99% of households have home phones, and 90% have mobile phones. Out of the 61,792 payphones in the country 60% of these no longer cover their costs.

2.3 OFCOM research indicates that 33% of adults use phone boxes from time to time, while 7% use them regularly. They are especially important in areas where mobiles don't work and in any community where there are disadvantaged people.

2.4 OFCOM recommend that our considerations should include the following issues:

**The housing type in the area.** Areas of lower income housing, predominantly social rented housing, are less likely to have access to a home phone or mobile phone

**The number of households on the area.** The catchment area for a payphone can be considered as the households within 400 metres. This, however, will not take into account, passing traffic on a busy road and therefore each phone box needs to be considered on a site by site basis.

**Public call revenue.** BT have not supplied and figures regarding the usage of the payphones. This information has been requested as it is essential to our consideration of the proposals.

**Emergency use.** Data is not available for emergency calls, but we should consider the availability of alternatives for making emergency calls in the area. Payphones in locations that have potential to be close to accidents, such as busy road junctions, may justify retention on this basis.

**Mobile phone coverage.** Poor or sporadic mobile network coverage can be an important factor in our consideration.

2.5 Although not one of OFCOM's recommended considerations, the visual and heritage value of phone boxes is a key feature in many of our villages. A number of the traditional red boxes within in the District are 'listed as being of architectural or historic importance'. None of the listed phone boxes are proposed for removal. A number of the boxes are however of the traditional design, and whilst not listed, are still valued by the local community.

2.6 An assessment of the proposals is ongoing and it is anticipated that a draft schedule will be available at the meeting for the Committees consideration.

### **3 Members' Comments**

3.1 Members' comments will be included in a schedule to be circulated at the meeting.

### **4 Implications of the proposal**

#### ***4.1 Legal/Human Rights Implications***

4.1.1 The process set out in this report accords with OFCOM guidance. The Council has a responsibility to initiate a public consultation and respond to BTs proposals.

#### ***4.2 Financial***

4.2.1 No direct financial implications.

#### ***4.3 Environmental***

4.3.1 The loss of phone boxes which are of local visual / heritage value may be a consideration.

#### ***4.4 Corporate Strategy***

4.4.1 Payphones are seen by many as an important public service and the provision of local services is a key issue within the Corporate Strategy. In submitting its response the Council should be aware of its role in providing a strong voice for the local community.

#### ***4.5 Equality Impact Assessment***

4.5.1 The assessment of these proposals will include an analysis of how they will impact disadvantaged people.

### **5 Risk Assessment**

5.1 The Council has a power of veto on these proposals, and as such any objections need to be well founded and carefully considered.

### **6 Conclusion**

6.1 The views of the Joint Area Committee will be an important part of the initial consultation on BT's proposals. The Committee is asked to provide its views on the proposed removal of payphones, having regard to the information set out in this report and an assessment schedule which will be circulated prior to the meeting

Pat Reid

HEAD OF PLANNING SERVICES

#### **Background papers:**

Letter from British Telecommunications plc

OFCOM Guidance on procedures for the removal of public call boxes.

## REPORT INFORMATION SHEET

Please complete and submit to Committee Services with draft report

Committee/Date	Joint Committees – July 2008	
Item No/Title of report	Proposed Public Payphone Removals	
<b>Consultations undertaken</b>		
<b>Consultee</b>	✓	<b>Details / Date of consultation / comments received</b>
Ward Members		
Committee Chairman/ Portfolioholder * <i>*Required</i>	✓	Councillor Beese
Financial Services * <i>*Required</i>	✓	Sarah Pittaway
Legal Services * <i>*Required</i>	✓	Richard Hood
Other Services	✓	Pat Reid Dave Nash- comments incorporated.
Other organisations	✓	Joint Committee Chairmen
Final decision by this Committee or recommendation to another committee/Council ?		RECOMMENDATION TO : EXECUTIVE
Does this report contain exempt information? If so, under which paragraph(s) ?		No
Does this report relate to a key decision (referred to in the Executive Forward Plan)		Yes, Forward Plan item – scheduled for 1 September 2008

BT Payphones,  
PP 05A23,  
Delta Point,  
Wellesley Road,  
CROYDON,  
CR9 2YZ.



Chief Planning Officer  
Stratford on Avon District Council  
Elizabeth House  
Church Street  
Stratford upon Avon  
CC37 6HX



12 May 2008

**TIME SENSITIVE** - 90 Day Consultation period end date: 06 September 2008

Dear Chief Planning Officer

**BT's proposal to re-align payphone provision to meet consumer demand.**

As part of BT's Universal Service Obligation it is required to provide adequate coverage of public payphones. In recent years the needs of consumers have changed drastically with the increase in mobile phone ownership leading to a complete change in the communications culture throughout the UK - the number of calls made from BT payphones has more than halved in the last three years. Ninety nine per cent of UK homes now have a phone at home and 90 per cent have a mobile phone. There are currently 61,792 public payphones in Great Britain and 60% of these no longer cover their costs.

Striking a balance between the growing commercial pressures and providing an effective payphone service is vital, and BT has managed to keep its payphone business viable by careful management of costs. However, this challenge is becoming ever more demanding, so BT constantly needs to review payphone usage and on occasions looks to re-align the public payphone provision more closely to the reducing demand that still exists.

On the 14<sup>th</sup> March 2006 the Office of Communications (Ofcom) published a statement following their 2005 review of universal service in the Telecommunications market. Part of that statement (which can be viewed at [www.ofcom.org.uk/consult/condocs/uso/uso\\_statement/](http://www.ofcom.org.uk/consult/condocs/uso/uso_statement/)) amended BT's obligations with regard to the removal of payphone service.

In compliance with those revised obligations BT is writing to you as part of a formal consultation process regarding BT's current programme of proposed public payphone removals.

One of the changes introduced following the review is that there is no longer a requirement for BT to consult on the removal of a public payphone which has another payphone within 400m. Out of courtesy we are advising you that there are a number of these payphones within Stratford-on-Avon District which we will be addressing over the forthcoming months. Additionally there are currently 51 public payphones which are little used by consumers and are therefore proposed by BT for removal under full consultation. Details of these boxes are shown on the enclosed sheets which include telephone number and address on a box by box basis.



Notices will be posted on or before 8<sup>th</sup> June 2008, on which date the formal consultation period will start.

**What you need to do next**

The enclosed list details the payphones which BT wishes to consult on within Stratford-on-Avon District.

Part of Ofcom's review in 2005 states that it is the responsibility of the local authority to initiate its own consultation process to canvas the views of the local community, and that they would normally expect these consultations to involve other public organisations such as the parish or community councils.

Notifications of your final decision should include all justifications as BT may wish to challenge any unreasonable objections within the provisions of the appeals process.

Full guidance on the removal process can be viewed at the following URL:

[http://www.ofcom.org.uk/consult/condocs/uso/uso\\_statement/removals.pdf](http://www.ofcom.org.uk/consult/condocs/uso/uso_statement/removals.pdf)

and a plain English version is available at:

[http://www.ofcom.org.uk/consult/condocs/uso/uso\\_statement/uso\\_plain\\_english/removing\\_callboxes.pdf](http://www.ofcom.org.uk/consult/condocs/uso/uso_statement/uso_plain_english/removing_callboxes.pdf)

The consultation period will close on 06 September 2008 and responses received after this date will not be accepted. Please allow at least two days for postal delivery, and kindly note that proof of postage may be required in instances of dispute. If you are responding by email, please retain proof of despatch or apply a read receipt. Payphones will normally be removed as soon as practicable after the consultation period has ended.

We recognise that there may be concerns about our plans and that you may wish to discuss the content of this notification. Should your comments relate to a particular phone box, please clearly show the telephone number of the kiosk on your correspondence. This will ensure that we are able to deal with your enquiry efficiently.

All correspondence should be addressed to us at BT Payphones, PP 05A23, Delta Point, Wellesley Road, Croydon, CR9 2YZ or via email to **btp.authorisation.team@bt.com**. Please note that all responses should be collated and channelled via a single point of contact for your authority.

Yours sincerely,

**RICK THOMPSON**  
Project Liaison Office, BT Payphones

Stratford-on-Avon District



Telephone Number	Address	Post Code	Agree/ Object	Comments
01295670210	Payphone 2, Pco, Arlescote, Banbury	OX17 1DQ		
01295670221	Payphone 2, Pco, Edgehill, Banbury	OX15 6DG		
01295680273	Payphone 2, Pco, Whatcote, Shipston On Stour	CV36 5EQ		
01295690207	Payphone 2, Pco, Avon Dasset, Southam	CV47 2AR		
01295730360	Payphone 2, Pco, Shotteswell, Banbury	OX17 1HU		
01295770231	Payphone 2, Pco, The Wharf, Fenny Compton, Southam	CV47 2XF		
01327702302	Kiosk 702302 Main Rd, Park Lane, Lower Shuckburgh, Daventry	NN11 6DU		
01386870234	1pco, Irons Cross, Salford Priors, Evesham	WR11 8SH		
01564702211	1pco, Umberslade Rd, Earlswood, Solihull	B94 5QA		
01564702429	Kiosk 05646 2429, 1pco, Malthouse Lane, Earlswood, Solihull	B94 5RZ		
01564742348	Kiosk 0564 42348, 1pco, Broad Lane, Tanworth In Arden, Solihull	B94 5DY		
01564792696	Pco1, Stratford Rd, Henley In Arden	B95 6AF		
01608661474	Payphone 2, Pco, Honington, Shipston On Stour	CV36 5AA		
01608661550	Phonecard, Pco, Tredington, Shipston On Stour	CV36 4NJ		
01608661574	Payphone 2, Pco, Idlicote, Shipston On Stour	CV36 5DT		
01608674227	1pco, Post Office, Barton On The Heath, Moreton In Marsh	GL56 0PW		

Signature: .....

Area: Stratford-on-Avon District

Job Title: .....

Please return this to:

**BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ**  
**by 06 September 2008**

British Telecommunications plc  
 Registered Office  
 81 Newgate Street, London EC1A 7AJ  
 Registered in England no. 1800000  
 BT is an ISO 9001 Registered Company

[www.bt.com](http://www.bt.com)

Stratford-on-Avon District



Telephone Number	Address	Post Code	Agree/ Object	Comments and Reasons
01608682371	Payphone 2, Pco, Darlingscott, Shipston On Stour	CV36 4PN		
01608684657	Payphone 2, Pco, Butlers Rd, Long Compton, Shipston On Stour	CV36 5JZ		
01608685272	Payphone 2, Pco1, Winderton, Banbury	OX15 5JG		
01608686247	Payphone 2, Pco, Whatcote, Shipston On Stour	CV36 5EQ		
01789267149	Kiosk 267149, 1pco, Main St, Tiddington, Stratford Upon Avon	CV37 7AZ		
01789268721	Kiosk 268721, 1pco, Alveston, Stratford Upon Avon	CV37 7RA		
01789450211	Kiosk (alderminster) 211, 1pco, Admington, Admington, Shipston On Stour	CV36 4JN		
01789450311	Kiosk Alderminster 311, 1pco, Crimscote, Crimscote, Stratford Upon Avon, Warks	CV37 8UE		
01789450334	Kiosk Alderminster 334, 1pco, Wimpstone, Stratford Upon Avon	CV37 8NS		
01789488283	Kiosk 488283, 1pco, Haselor, Alcester	B49 6LX		
01789488347	Kiosk 488347, 1pco, School Rd, Great Alne, Alcester	B49 6HQ		
01789720310	Kiosk 720310, 1pco, St. Swithins Drive, Lower Quinton, Stratford Upon Avon	CV37 8SB		
01789720331	0789 720331, 1pco, Upper Quinton, Upper Quinton, Stratford Upon Avon	CV37 8SX		
01789731239	Kiosk 0789731239, 1pco, Snitterfield Rd, Bearley, Stratford Upon Avon	CV37 0SJ		
01789740205	0789740205, 1pco, Pillerton Hersey, Warwick	CV35 0QJ		
01789740344	Pco1, Churchill Close, Ettington, Stratford Upon Avon	CV37 7SP		

Signature: .....

Area: Stratford-on-Avon District

Job Title: .....

Please return this to:

**BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CRO 3NZ**  
**by 06 September 2008**

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 81 Newgate Street, London ECL4 7AJ  
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Stratford-on-Avon District



Telephone Number	Address	Post Code	Agree/ Object	Comments/Reasons
01789762550	Kiosk 762550, 1pco, Stratford Rd, Oversley Green, Alcester	B49 6PG		
01789772207	Kiosk 772207, 1pco, Temple Grafton, Alcester	B49 6NS		
01789772379	Kiosk 772379, 1pco, Exhall, Alcester	B49 6EA		
01789840446	Kiosk 840446, 1pco, Loxley, Warwick	CV35 9JS		
01926612186	Kiosk 612186, 1pco, Deppers Bridge, Southam, Warks	CV47 2SX		
01926640212	Kiosk 640212, 1pco, The Green, Little Kineton, Warwick, Warks	CV35 0DJ		
01926640325	Kiosk 640325, 1pco, Butlers Marston, Warwick	CV35 0NE		
01926640443	Kiosk 640443, 1pco, Church Lane, Gaydon, Warwick	CV35 0EY		
01926640524	Kiosk 640524, 1pco, Combrook, Combrook, Warwick	CV35 9HP		
01926651211	Kiosk 651211, 1pco, Newbold Pacey, Warwick	CV35 9DP		
01926651213	Kiosk 651213, 1pco, Ashorne, Warwick	CV35 9DT		
01926651254	Kiosk 0926 651254, 1pco, Brook Lane, Moreton Morrell, Warwick	CV35 9AT		
01926651280	Kiosk 651280, 1pco, Lighthorne, Warwick	CV35 0AR		
01926812211	The Doles, Priors Marston, Southam	CV47 7SS		
01926812330	Kiosk 0926 812330, 1pco, Long Itchington, Southam, Warks	CV47 9PL		
01926812384	Kiosk 0926 812384, 1pco, Mayfield Rd, Southam	CV47 0JX		

Signature: .....

Area: Stratford-on-Avon District

Job Title: .....

Please return this to:

**BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR0 2LZ**  
**by 06 September 2008**

BT Communications plc  
Registered Office  
81 Newgate Street, London EC1A 7AJ  
Registered in England no. 1800000  
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Stratford-on-Avon District

Telephone Number	Address	Post Code	Agree/ Object	Comments/Responsibilities
01926812637	Kiosk 0926 812637, 1pc, Westfield Rd, Kineton Road Industrial Estate, Southam	CV47 0JH		
01926813124	Kiosk 0926813124, 1pc, Ladbroke, Southam	CV47 2BY		
01926842225	Kiosk 0926842225, 1pc, Ford Lane, Langley, Stratford Upon Avon	CV37 0HN		



Signature: .....

Area: Stratford-on-Avon District

Job Title: .....

Please return this to:

**BT Payphones, PP 05A23, Delta Point, Wellesley Road, CROYDON, CR9 2YZ  
by 06 September 2008**

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**AGENDA MANAGEMENT SHEET**

**Name of Committee** Stratford on Avon East Joint Committee  
**Date of Committee** 15 July 2008  
**Report Title** Highway Maintenance Plan 2008/9 and Five Year List of Structural Maintenance Schemes

**Summary** The report provides information about highway maintenance work proposed in 2008/2009 and lists other sites where maintenance work will be required in the future.

**For further information please contact** Peter Samwell  
 County Highways Project Manager  
 Tel. 01926 736530  
 petersamwell@warwickshire.gov.uk

**Would the recommended decision be contrary to the Budget and Policy Framework?** Yes/No

**Background Papers** None.

**CONSULTATION ALREADY UNDERTAKEN:-** *Details to be specified*

- Other Committees  .....
- Local Member(s)  .....  
(With brief comments, if appropriate)
- Other Elected Members  .....
- Cabinet Member  Councillor M Heatley – for information.  
(Reports to The Cabinet, to be cleared with appropriate Cabinet Member)
- Chief Executive  .....
- Legal  I Marriott – comments incorporated.
- Finance  .....

- Other Chief Officers  .....
- District Councils  .....
- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  .....

**FINAL DECISION**                      **YES/NO**      (*If 'No' complete Suggested Next Steps*)

**SUGGESTED NEXT STEPS :**

*Details to be specified*

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  Autumn meeting.
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....

## Stratford on Avon East Joint Committee - 15 July 2008

### Highway Maintenance Plan 2008/9 and Five Year List of Structural Maintenance Schemes

#### Report of the Strategic Director for Environment and Economy

#### Recommendation

That:-

1. The Joint Committee is invited to make comments on the Highway Maintenance Plan 2008/9 and the Five Year List of Maintenance Schemes, so that Cabinet can be informed of Members views.
2. Approval is given to spending the Area Committees' Drainage Revenue Allocation on unblocking gullies and repairing damaged pipes.

#### 1. Introduction

- 1.1 The Highway Maintenance Plan for 2008/9 is attached as **Appendix A**. The plan, which has been produced annually since 2002, includes details of the success of past operations and information about the works planned for the coming year. The plan deals with the normal revenue and capital funding for the service. An identical report is being sent to each Joint Committee.
- 1.2 Also included in this report are proposals for spending the Area Committees' Revenue Funding for drainage and Area Committee's Capital Funding for highway maintenance improvements.

#### 2. Highway Maintenance Aims

- 2.1 The main objectives of highway maintenance are:-
  - (i) To keep the network, carriageway and footways, free from dangerous defects.
  - (ii) To maintain and improve the condition (asset value) of the network.
  - (iii) To improve public satisfaction with the network.

- 2.2 The highway maintenance policies and work programmes are designed to achieve these objectives which cover the Council's Statutory Duties and support the Corporate Priorities including Pursuing a Sustainable Environment and Economy and Protecting the community and making it a safer place to live.

### 3. Success of policies and programmes

- 3.1 **Safety** - The condition of the highway network has a part to play in reducing the number of casualties occurring on the highway. The condition of the network also influences the number of insurance claims made against the Council. The exact relationship between condition and casualties and insurance claims is not straight forward as there are other factors which affect these figures.
- 3.2 In the past year casualty figures have continued to fall. As reported previously insurance claims substantially increased in 2006/07. This was mainly due to a larger number of potholes forming due to the unusual periods of wet and freezing weather in early 2007. Actions have been taken to improve the worst of the roads and to speed up pothole repairs and claims this year have decreased.
- 3.3 Another aspect of community safety is crime and fear of crime. Street lighting is known to play a major role in people's views on community safety. Improvements to lighting in recent years have helped maintain the high levels of public satisfaction with street lighting ( see paragraph 3.8 )
- 3.4 **Asset Value** - The structural condition of the network is measured by the condition surveys. Surfacing treatments help to ensure that roads are strengthened and sealed to improve condition and reduce the numbers of potholes developing in the future.
- 3.5 The 2006/7 surveys indicated that the condition of the roads in Warwickshire are better than the national average and that the condition of the non principal (B, C and D) roads and town centre footways is improving. The 2007/8 surveys indicate little change in the condition of the B, C and D roads compared to the previous year and a slight deterioration in the condition of the A roads. The condition of the carriageways in each District Area for the last three years are shown in the table below. The 2007/8 results split by District are not yet available.

**Carriageways with Defects above the Best Value Performance Indicator Thresholds of the United Kingdom Pavement Management System (UKPMS) Surveys**

		North Warwicks	Nuneaton and Bedworth	Rugby	Stratford	Warwick	Total
2003/04	Length (km)	<b>81</b>	<b>44</b>	<b>99</b>	<b>303</b>	<b>99</b>	<b>626</b>
	Percentage	<b>15.2</b>	<b>11.9</b>	<b>16.3</b>	<b>21.2</b>	<b>14.7</b>	<b>17.3</b>
2004/05	Length (km)	<b>82</b>	<b>45</b>	<b>84</b>	<b>261</b>	<b>93</b>	<b>565</b>
	Percentage	<b>15.2</b>	<b>12.0</b>	<b>13.4</b>	<b>18.3</b>	<b>13.4</b>	<b>15.4</b>
2005/06	Length (km)	<b>72</b>	<b>38</b>	<b>83</b>	<b>258</b>	<b>76</b>	<b>527</b>
	Percentage	<b>12.7</b>	<b>10.0</b>	<b>13.0</b>	<b>17.0</b>	<b>10.8</b>	<b>13.8</b>
2006/07	Length (km)	<b>54</b>	<b>27</b>	<b>86</b>	<b>267</b>	<b>84</b>	<b>518</b>
	Percentage	<b>9.6</b>	<b>7.2</b>	<b>13.4</b>	<b>17.7</b>	<b>11.8</b>	<b>13.6</b>

3.6 The surveys indicate that although there have been improvements in the condition of the carriageways in the Stratford on Avon area since 2003 the year on year improvement was not achieved in 2006. Some of the issues which affect the carriageway condition locally are:-

- (i) The many utility works, particularly in the towns, where old reinstatements are failing and
- (ii) Narrow rural roads which have damaged edges due to present volumes of traffic and increasing size of vehicles.

3.7 **Public satisfaction** - The full Public satisfaction surveys are carried out every other year and the results of the 2007 survey have recently been made available.

3.8 Since 2001, following decisions made after the Best Value review of the service, greater attention has been paid to the lower rated areas of maintenance, such as pavements/footways, rural road surfaces, roadworks planning and drainage. The following table gives information about the changes in satisfaction between 2000 and 2007.

Net Satisfaction from Household Surveys								
Activity	WARWICKSHIRE				STRATFORD ON AVON DISTRICT			
	2000	2005	2007	Change 2000- 2007	2000	2005	2007	Change 2000- 2007
Pavements/Footways	-15	5	2	+17	-18	0	2	+20
Rural Road Surfaces	-14	2	6	+20	-28	-12	-14	+14
Roadworks Planning	-10	10	3	+13	-4	5	12	+16
Drainage	3	13	4	+1	-5	5	-19	-14
Town Road Surfaces	16	22	18	+2	36	36	30	-6
Winter Maintenance	24	24	35	+11	29	33	35	+6
Rural Road Verges	25	38	44	+19	21	26	38	+17
Road Signs	46	50	50	+4	47	46	50	+3
Road Markings	47	42	38	-9	55	39	36	-19
Street Lighting	55	54	58	+3	57	55	48	-9

3.9 The Warwickshire satisfaction levels indicate improvements in satisfaction levels across all the lower rated services since 2000 with an understandable recent drop in satisfaction with drainage activity.

3.10 Satisfaction levels for the Stratford on Avon area broadly mirror the Warwickshire results but with lower levels of satisfaction with rural road surfaces, drainage , rural road verges, road markings and street lighting.

#### 4. 2008/9 Work Programmes

4.1 The maintenance allocations are distributed across the activities to achieve the maintenance policies and objectives. Structural maintenance allocations to each area are broadly based on lengths of roads and footways but are also influenced by overall road condition.

4.2 It is intended to use the Revenue and Capital funding as follows:-

- (i) To continue last years increases in patching and major patching to minimise potholes and uneven pavements.
- (ii) To continue levels of carriageway surface dressing and footway slurry sealing which provide cost effective methods of prolonging the life of



roads and pavements and which reduce the likelihood of potholes and uneven pavements.

- (iii) To continue the footway resurfacing programme to minimise uneven pavements.
- (iv) To maintain the amount of carriageway micro asphalt to extend the life of roads which are not suitable for surface dressing.
- (v) To set the street lighting budget at a level which will allow for all necessary column repairs.
- (vi) Drainage repair and improvement work to increase as a result of an increase in Area Committee drainage budgets. ( See Section 5).
- (vii) To review the level of other maintenance work to ensure the level of activity is appropriate.

4.3 The table below provides information about the lengths of roads and footways which it is hoped can be treated in each area of the County during the year.

Location	Surface dressing (length and percentage of the total network to be treated)				Structural maintenance (length and percentage of the total network to be treated)			
	05/06	06/07	07/08	08/09	05/06	06/07	07/08	08/09
	km	km	km	km	km	km	km	km
North Warwickshire	29	35.3 (6.3%)	32.4 (5.8%)	29.9 (5.3%)	0.9	3.7 (0.7%)	2.1 (0.4%)	1.09 (0.19%)
Nuneaton and Bedworth	24	15.4 (4.1%)	19.9 (5.2%)	15.3 (4.0%)	1.5	1.9 (0.5%)	3.5 (0.9%)	0.58 (0.15%)
Rugby	38	32.3 (5.0%)	32.0 (5.0%)	35.7 (5.6%)	0.3	4.8 (0.7%)	4.7 (0.7%)	1.20 (0.18%)
Warwick	38	36.2 (5.1%)	34.7 (4.9%)	33.8 (4.8%)	3.4	7.0 (1.0%)	7.5 (1.1%)	1.45 (0.20%)
Stratford	69	75.0 (5.0%)	71.0 (4.7%)	77.8 (5.2%)	31.2	22.4 (1.5%)	17.3 (1.2%)	16.43 (1.09%)

N.B. 08/09 figures do not include works funded by Area Committees.

## 5. Area Committee Funding

5.1 Members have made two extra allocations for maintenance for 2008/9:-

- (i) A County wide Drainage Revenue Allocation of £500,000 to be spent on the priorities of the Area Committee.

- (ii) A £400,000 Capital Allocation to each Area Committee for Maintenance and Safety Improvement works.
- 5.2 The drainage allocation was made as a result of the backlog of blocked gullies and drainage repairs and so it is suggested that this money should be spent on unblocking gullies and repairing damaged pipes. Details of any specific blockages should be brought to the attention of the relevant Area Manager.
- 5.3 Decisions were made about the Capital Allocation at Area Committee meetings on 19 March 2008 and 7 May 2008. On 7 May the Strategic Director for Environment and Economy was given authority to determine priorities and schemes for the remaining unallocated funding in consultation with Members. At a seminar on 28 May Members agreed the schemes for most of the unallocated funding and said that the remaining £32,000 should be spent on drainage improvement.

## **6. Highway Maintenance Five Year Plan**

- 6.1 A list of sites which require a maintenance treatment, but which could not be included in this year's programme, has been drawn up. This is recommended practice as part of an asset management approach and provides Members, and the public, with information about future maintenance priorities. The roads in the Stratford Area contained in the County list are included as part of the Highway Maintenance Plan.

## **7. Conclusion/Issues**

- 7.1 Within Warwickshire public satisfaction levels and the road condition indicators show an overall improvement since 2000, but there is still much outstanding work as, county wide, over 13% of the network has defects and satisfaction levels, compared to other Council Services, are still relatively low.
- 7.2 Approval is requested for spending the Area Committees' Drainage Revenue Allocation on unblocking gullies and repairing damaged pipes.
- 7.3 Members may wish to comment on priorities for future work or on other issues which feature in the plan.

PAUL GALLAND  
Strategic Director for Environment and Economy  
Shire Hall  
Warwick

8 July 2008

**Stratford on Avon East Joint Committee - 15 July 2008**

**Highway Maintenance Plan 2008/9 and Five Year List of  
Structural Maintenance Schemes**

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**HIGHWAY MAINTENANCE PLAN**

**2008/09**

**1. Introduction**

- 1.1 In 2002 the Audit Commission said that the highway maintenance service in Warwickshire was a good (two star) service with promising prospects for improvement. This annual plan sets out the actions continuing to be taken to improve the service.
- 1.2 Maintenance work is carried out in accordance with the Warwickshire County Council Highways Maintenance Policy , the Transport Asset Management Plan and, in addition, any Member decisions on budgets
- 1.3 Information is provided about the way in which the highways budgets will be spent in 2008/9. Details of the structural condition of roads in the county are given and an assessment is made of progress towards targets. Other information such as public satisfaction with the service is also provided.

**2. Maintenance Contract**

- 2.1 2008/9 is the fifth year of the seven year maintenance contract awarded to Carillion which covers all the highway maintenance work.
- 2.2 The contract is fulfilling one of the actions identified in the best value reviews. Work is continuing with the contractor to identify and implement improvements which can be made to ensure the best value for the maintenance spend.
- 2.3 To ensure all opportunities are taken to benefit from the contract an internal report and an external report were commissioned in 2007 to advise on and suggest further actions. Their recommendations for improvement are being investigated.
- 2.4 Progress reports on the contract were made to the Environment Overview and Scrutiny Committee in September 2006 and September 2007.

### 3. Targets

3.1 Members agreed three main targets following the best value review of the service.

- (i) **Target 1 - Condition of the road network**  
To reduce the backlog of repairs by 2010 by undertaking structural maintenance strengthening work on an average of at least 50km of B, C or D roads each year.
- (ii) **Target 2 - Public satisfaction**  
To increase levels of public satisfaction by at least 10% by 2010 as measured by net satisfaction and overall satisfaction score (these forms of measuring satisfaction were adopted in the best value review).
- (iii) **Target 3 – Safety**  
To reduce wet road skidding accidents in line with Government targets. Casualty Reduction Targets were stretched to 2009 by WCC and are stretched even further by the latest LTP.

### 4. Funding

- 4.1 An extra £500k allocation has been made available by Members for drainage.
- 4.2 The Area Committee maintenance and safety improvement funding continues in 2008/9.

### 5. Public Satisfaction

5.1 An important factor to be taken into account in deciding how maintenance funding should be allocated is the levels of public satisfaction with the service. Highway maintenance satisfaction surveys have been carried out in 2000, 2002, 2004, 2005 and 2007. The results for these surveys and the 2010 targets are shown in the table below.

	Net Satisfaction Score (percentage satisfied minus percentage dissatisfied)						Overall Satisfaction Score (ranging from 0-100)					
	2000	2002	2004	2005	2007	Target for 2010	2000	2002	2004	2005	2007	Target for 2010 (% increase from 2002)
Pavements/Footways	-15%	-17%	-22%	+5%	+2%	24%	42	41	40	49	49	57(+40%)
Rural Road Surfaces	-14%	-31%	-27%	+2%	+6%	10%	43	36	38	49	49	54(+50%)
Roadworks Planning	-10%	-24%	-20%	+10%	+3%	20%	45	39	40	51	49	58(+50%)
Drainage	+3%	-13%	-4%	+13%	+4%	20%	49	42	46	52	49	59(+40%)
Town Road Surfaces	+16%	-3%	+1%	+22%	+18%	45%	52	45	48	55	53	63(+40%)
Winter Maintenance	+24%	+29%	-3%	+24%	+35%	42%	56	57	47	55	59	63(+10%)
Rural Road Verges	+25%	+21%	+32%	+38%	+44%	33%	57	59	58	60	63	65(+10%)
Road Signs	+46%	+40%	+38%	+50%	+50%	54%	63	57	60	66	64	63(+10%)
Road Markings	+47%	+33%	+29%	+42%	+38%	46%	64	58	57	61	60	64(+10%)
Street Lighting	+55%	+54%	+46%	+54%	+58%	69%	70	66	64	65	68	73(+10%)

5.2 The main points to note from these surveys are:-

- (i) Compared to the 2002 survey satisfaction with all activities has improved. Compared to the 2000 survey satisfaction with all services has improved or remained the same except for road markings.
- (ii) Pavements/Footways, Rural Road Surfaces and Rural Road Verges have all had more funding and these show the highest increase in satisfaction.
- (iii) Satisfaction with Roadworks Planning and Winter Maintenance has increased. More attention has been paid in recent years to minimising disruption to the public.
- (iv) Satisfaction with Drainage has fallen in 2007 compared with 2005. It is presumed that this is due to the flooding in 2007.

5.3 It now seems unlikely that many of the 2010 satisfaction targets will be met. These were set by Members in 2002 as a consequence of the Best Value Review.

## 6. Surface Dressing and Structural Maintenance Treatments

6.1 The surface dressing and structural maintenance allocations are used to fund the following treatments

	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009
Principal Roads – Structural Maintenance	6km	5km	2.5km	3.4km	1.4km*	2.9km●
Principal Roads – Surface Dressing	22km	31km	13km	21.1km	22.2km	17.8km#
Non Principal Roads – Structural Maintenance	52km	80km	34.8km	29.0km	41.2km*	19.2km
Non Principal Roads – Surface Dressing	135km	195km	185km	172.8km	167.7km	174.6km
Carriageway Microasphalt				7.2km	15km	16.0km
Footways**	80km	91km	112km	220km*	143.7km*	146.2km

\*\*Note 1: Footways include Slurryseal treatment

\*Note 2: Includes Area Committee schemes

#Note 3: Includes 2.8km on A446 funded through Detrunking income

●Note 4: Includes 1.3km on A446 funded through Detrunking income

## 7. Structural Condition of the Network

7.1 This section gives carriageway condition information from road condition surveys. It is important to emphasise the fact that none of the surveys are able to measure road condition, and year on year changes in road condition, to a high degree of accuracy. This is because some of the surveys use sampling and only measure part of the network each year and others give different results when carried out at different times. The best the surveys can do is to pick up trends in condition over a period of years. The tables show the latest results available.

- 7.2 Significant development of machine based surveys has taken place in recent years to the extent that national Performance Indicators for the A, B and C roads are now derived from these SCANNER surveys.
- 7.3 The survey results for the **Principal (A) roads** are given in the following tables. These make up about 11% of the surfaced road network in the County.
- 7.3.1 National concern about the ability of the machine (SCANNER ) survey to accurately identify roads in need of repair has resulted in a change in the calculation method for 2007/08 for the BVPI.
- 7.3.2 The National Road Maintenance Condition Survey (NRMCS) shows an improving condition from 2000 but a deterioration from 2005 to 2006. The other principal road indicators show a possible deterioration in the past few years.
- 7.3.3 The present interpretation of the results is that the condition of the A roads in Warwickshire is above the National average and probably deteriorating slowly. This is felt to be acceptable as most of the lengths of A roads with defects are in urban areas and the present level of public satisfaction with the condition of urban roads is substantially higher than the level of satisfaction with rural roads.

<b>NATIONAL ROAD MAINTENANCE CONDITION SURVEY DEFECT INDICES</b>				
	PRINCIPAL ROADS			
	Warwickshire			National Average
	Urban	Rural	Average	
1993	30	70	50	106.2
1994	42	53	47	101.0
1995	53	37	45	100.1
1996	60	43	51	105.2
1997	55	39	47	106.4
1998	48	62	55	106.8
1999	43	61	52	109
2000	107	51	79	103.7
2001	46	68	57	101.2
2002	71	62	66	93.3
2003	52	65	58	91.8
2004	62	50	56	83.5
2005	51	35	43	74.3
<b>2006</b>	<b>65</b>	<b>52</b>	<b>58.5</b>	<b>70.3</b>

Note: The lower the value the fewer the surface defects

UKPMS BEST VALUE PERFORMANCE INDICATORS: 2001 to 2006			2001/2002	2002/2003	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008
Percentage length of A Roads with defects above the threshold	UKPMS – CVI (BV96)	Fixed Merge method	<b>3.1%</b>	3.7%	-			-	-
		Variable Merge method		<b>9.2%</b>	<b>6.9%</b>	8.0%	9.9%	10.2%	
	SCANNER (BV96)					<b>27.79%</b>			-
	SCANNER (BV223) 05/06 method						<b>5%</b>	<b>6%</b>	6%
	SCANNER (BV223) 07/08 method								<b>4%</b>

The figures in bold are the annually reported Best Value Indicator for BV96 and BV223.

7.4 The survey results for the **Non Principal roads** are given in the following tables. The B and C roads make up about 35% and the D roads 54% of the surfaced road network in the County.

7.4.1 Except for the 2006 NRMCS results for B and C roads all surveys show improvements in the condition of the Non Principal B, C and D Roads since 2003. The condition of the roads is also above the National average.

NATIONAL ROAD MAINTENANCE CONDITION SURVEY DEFECT INDICES								
	CLASSIFIED ROADS ( B & C )				UNCLASSIFIED ROADS ( D )			
	Warwickshire			National Average	Warwickshire			National Average
	Urban	Rural	Average		Urban	Rural	Average	
1993	73	41	57	107.6	67	45	56	98.9
1994	65	67	66	107.5	60	65	62.5	100.7
1995	58	94	76	110.7	53	85	69	102.7
1996	51	68	59.5	102.6	71	129	100	108.7
1997	52	87	69.5	109.6	59	113	86	111.8
1998	45	117	81	111.5	104	235	169.5	109.3
1999	104	117	110.5	116.8	109	171	140	112.5
2000	70	107	88.5	111.3	121	156	138.5	119.1
2001	84	99	91.5	108.5	91	98	94.5	118.4
2002	88	73	80.5	109.2	86	98	92	122.2
2003	92	80	86	105.2	92	212	152	124.5
2004	69	81	75	105.1	101	153	127	118.9
2005	56	66	61	92.9	84	127	105.5	108.8
<b>2006</b>	<b>72</b>	<b>85</b>	<b>78.5</b>	<b>89.6</b>	<b>74</b>	<b>122</b>	<b>98</b>	<b>106.1</b>

Note The lower the value the fewer the surface defects

UKPMS BEST VALUE PERFORMANCE INDICATORS: 01 to 07		2001/2002	2002/2003	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008
<b>Non Principal Classified Roads ( B and C roads)</b>								
<b>BVPI 97a</b> – Percentage of B and C Roads with defects above the threshold. (Approximate length 1300km)	UKPMS CVI Fixed Merge Method	<b>11.4%*</b>	8.91%	-	-			-
	UKPMS CVI Variable Merge Method	-	<b>17.9%</b>	<b>18.19%</b>	<b>17.72%</b>	15.32%	13.2%	
<b>BV224a</b> (coverage as BV97a)	SCANNER 05/06 method	-	-	-	-	<b>9%</b>	<b>7%</b>	<b>7%</b>
	SCANNER 07/08 method							<b>3%</b>
<b>Unclassified Roads ( D Roads)</b>								
<b>BVPI 97b</b> – Percentage D Roads with defects above the threshold (Approximate length 2000km)	UKPMS CVI Fixed Merge Method	<b>7.4%*</b>	4.46%	-	-	-		-
	UKPMS CVI Variable Merge Method	-	<b>17.1%</b>	<b>18.54%</b>	<b>14.94%</b>	<b>14.6%</b>	<b>14%</b>	<b>14%</b>
<b>Footways</b>								
<b>BVPI 187</b> (Percentage of footways surveyed exceeding the threshold)**	UKPMS DVI survey	-	<b>81.9%</b>	<b>75.98%</b>	<b>34.8%</b>	<b>34.4%</b>	<b>31.75%</b>	<b>27%</b>

Figures in bold are the best value performance indicators.

\*The audit commission had reservations about these 2001/2002 figures.

\*\*The footway indicator is based on town centre roads only.

7.5 The survey results for town centre footways, given in the table above, appear to indicate a substantial improvement in their condition. In fact there has been a change in the way in which the indicator has been calculated. It is likely that the reported 2002/3 and 2003/4 figures for Warwickshire were twice what they should have been. The resulting figures still show a steady improvement which is a result of the maintenance work carried out to improve their condition.

## 8. Structural Maintenance Targets

8.1 The better the structural condition of the road network, the less routine maintenance work, such as patching, will be required. As a result, over the past



few years, extra funds have been allocated to resurfacing work to improve overall road conditions.

- 8.2 It has been estimated that road conditions will improve if about 5 km of principal Roads and 50 km of other roads are resurfaced each year. Past funding has almost allowed this target to be achieved for the non principal roads but not for the principal roads.

## 9. Surface Dressing

- 9.1 Roads are surface dressed:-

- (a) to halt surface deterioration;
- (b) to improve skid resistance: and
- (c) to seal them to prevent water penetrating and softening the foundation.

- 9.2 The highway maintenance policy document suggests that roads should be treated at the following frequencies.

A Roads	8 years
B Roads	10 years
C Roads	12 years
D Roads	15 years

- 9.3 These frequencies would be achieved if about 47km of A roads and about 244 km of other roads were treated each year, making an allowance for roads which are surfaced, this means that approximately 40km of A roads and 190km of other roads should be surface dressed each year to achieve the policy.

- 9.4 This year it is proposed to surface dress 18km of A road and 189km of other roads.

## 10. Street Lighting

### 10.1 General

Street lighting involves the maintenance of some 48,000 lights and some 7,650 illuminated signs which include bollards, vehicle activated signals, and Belisha beacons.

There are three main types of lights in the county. About 52% of lights are Low Pressure Sodium which give a monochromatic orange light and have a low energy use compared to other lamp types. Some 40% are High Pressure Sodium which give a golden white light but which use almost twice as much electricity as low pressure sodium lights. About 7.5% of the lights are Mercury lanterns which give a white light with a blue tint. They require the highest amount of energy for the light given out and contain potentially harmful chemicals.

The remaining lights are Metal Halide lights used in some town centres which give the whitest light but are high users of energy and do not give out as much light as equivalently rated High Pressure Sodium lamps.

The vast majority of the lighting stock are standard functional lights but there are a number of historic lights in towns including Stratford (where there are lights from around the world), Coleshill and Warwick (which still has a gas light).

## 10.2 Performance

In the past two years the contractor has achieved lighting levels substantially better than the contract minimum. The Contract asks for a performance of 98.5% lights working and the level achieved is consistently around the 99.5% lights working level. The present Best Value Performance Indicators for Street Lighting are BVPI 215a which is "The average number of days taken to repair a street lighting fault, which is under the control of the local authority", and BVPI 215b which is "The average time taken to repair a street lighting fault, where response time is under the control of a DNO." (Distribution Network Operator – old Electricity Board) The BVPI's for 2006/07 reported 215a as being 7.14 Calendar Days and 215b as being 30.58 Calendar Days. For the period April to December 2007 both Indicators have improved to 5.40 and 21.04 Calendar Days respectively.

As a result of improved efficiency from the Contractor's gangs and improved specification of the lighting equipment substantial cost reductions have been achieved in 2007/08.

## 10.3 Condition and Funding

Investments made in the 1980's mean that the overall condition of the street lighting stock in Warwickshire is better than in many counties but is getting to a stage where the age profile is increasing sharply. Approximately 14,500 lighting columns are over 30 years old which equates to around 30% of the stock.

The budget for street lighting has been increased in recent years to allow for the replacement of columns which have reached the end of their life. The amount of structural testing increased in 2005/06 to ensure that columns which were unsafe were identified but also to ensure that older columns which were still structurally sound were not replaced unnecessarily. This level of testing continues. The 2008/09 allocation for column replacement is felt to be adequate to keep the lighting stock safe but will need to be increased in the future as the lighting stock ages.

## 10.4 Energy

A large part of the street lighting budget is spent on energy. There is presently a contract in place with EDF for the purchase of 100% Green Energy. This is due to be relet in July 2008. The proposal is to combine the purchase of building and street lighting energy through ESPO to achieve cost savings. However with the present high cost of oil there is concern that there may still be a substantial increase in price when the contract is relet.

The Environment Overview and Scrutiny Committee considered a report in January 07 suggesting that, to save electricity, street lights could be switched off in the early hours of the morning. The suggestion was not supported but at the

September 07 meeting Members agreed to a small trial of street light dimming in the Warwick area. Officers have recently identified suitable equipment for the trial and these will be installed on selected lights during June and July 2008.

The actions being taken by the Street Lighting Section to reduce energy consumption include the use of low wattage LED's in Belisha Beacons, Refuge indicators and Bollards, and replacing 1 watt photocells with ¼ watt photocells.

#### **10.5 Lighting Improvements**

Street Lighting is installed to improve safety and to reduce crime and fear of crime. If lighting improvements are required they need to be funded from Area Committee or other sources.

In general improved lighting increases energy consumption although when Mercury lanterns are replaced the lighting levels can be improved with a very slight saving in energy. The present approach is to take every opportunity to replace the existing mercury lanterns in the county.

### **11. Routine Maintenance Activities Area Response Teams**

- 11.1 Routine maintenance of the highway network is divided into five areas coincident with the district council boundaries. In 2007/8 there was an increase from 14 to 15 Area Response Teams (ARTs) to reflect the detrunking of the A446 and A35. In 2008/9 the number of gangs will be reduced to 13 to reflect cost savings and efficiency gains. There will be continue to be three drainage teams, compared with two gangs in 2005/6, to help address the backlog of drainage works. Four ART teams will deal with category 1 and 2 safety defects identified by the inspection teams within the urban areas and one signage team. There will be five ARTs dealing with emergency and planned maintenance activities.

There is typically between 3-8 road patching gangs, depending on the time of year and related work activities such as surface dressing, that will undertake larger patch repairs to carriageways.

Changes in planning, management and methods over the past 2 years have facilitated a substantial increase from some 18,000sqm in 2006/7 to some 34,000sqm of patching work in 2007/8 which has help reduce insurance claims by 25%. A similar quantity of patching of 34,000 sq m in 2008/09 is planned as part of mitigating further insurance claims.

### **12 Customer Service Centre and Web Site**

In May 2006 the highway maintenance customer services centre was merged with the corporate call centre. Each year the call centre handles approximately 33,000 calls. The 2007 June-July floods and follow up drainage queries resulted in some 3000 extra drainage calls. The increased patching resources and changes to management of pothole defects resulted in some 2000 less pothole calls.

The County Highways website is increasingly seen as a key information source for key stakeholders to find general answers to frequency asked questions and general application forms for highway related matters.

## 13. Winter Service

13.1 In line with the recommendations of the Best Value Review reviews of the Winter Service continued during the summer of 2007, involving the Highway Maintenance Contractor. The reviews had resulted in :-

- (i) Further optimisation, revision and changes to the routes to include minor variations in the network and changes in priorities.
- (ii) Introduction of optimised 'Emergency Routes' to enable rapid response to variations in weather conditions.
- (iii) Optimisation of the 'mini' gritting routes, to include a third route covering roads with physical width or weight restrictions in order to improve performance and reduce the amount of 'dead' travel time.
- (iv) The asset replacement programme has resulted in a reduction in the average age of the vehicles within the strategic fleet. The benefits have been improved reliability, and reduced maintenance costs of the fleet. The replacement vehicles have been provided with interchangeable bodies so that the operational efficiency of the fleet has been improved, with summer usage as bulk haul vehicles for the surface dressing operations, which in turn has provided cost benefits within this activity.
- (v) A fleet of 7 loading shovels were purchased to replace hired in equipment, which has reduce operating costs and provides greater flexibility of use throughout the year.
- (vi) The introduction of Snow , and Severe Weather Plan with the establishment of the conditions and criteria for the operation of a Snow Desk, to help in the planned response to snow conditions.
- (vii) Publication to a wider audience of information on the provision of the service through the Warwickshire website.
- (viii) An additional route was introduced to treat two road, A446 & A435, which were detrunked by the Highway Agency and transferred to the County on 28<sup>th</sup> January 2008. Salting treatment of these roads was commenced within an hour of the time that that detrunking officially took place.

13.2 During the 2007/08 winter season 54 full grits were completed (against 34 for the same period in 2007/08, and the number expected in a year of 40). 10 of these involved gritting at the higher spread rates. There have been no treatments following snowfall during the winter season .

13.3 A further Winter Service Review will be undertaken during the summer of 2008 looking at all aspects of the service provided during 2007/08 and the preparations required for 2008/09, and will include:-

- A review of weather monitoring and forecasting provision.
- Further safety improvements to the gritting fleet

- Improved web information.
- Renewal of the contract for the supply of road salt using joint procurement opportunities through ESPO.
- Continued monitoring of the performance and effectiveness of the Safecote additive to salt.
- Length of network to be treated, particularly the identification of roads which do not meet County policy.

## **14. Patching**

- 14.1 Patching work is carried out to arrest localised deterioration of roads and pavements and keep the roads and pavements in a safe condition. Potholes and other defects are dealt with when they are found during the regular inspections or when they are reported by the public. Patching work is also undertaken prior to carriageway surface dressing or pavement slurry sealing. Revenue resources for patching is historically limited such that there is a fluctuation in potholes on the Network, which is greatly influenced by seasonal weather. Priorities will be strictly focussed on ensuring that the network is safe.
- 14.2 In 2007/08 the amount of patching undertaken was nearly double the amount carried out in 2006/07. For 2008/09 it is intended to maintain this higher level of patching of about 34,000m<sup>2</sup>.
- 14.3 Programming and planning of patching gangs is now based centrally in order to ensure more effective use of resources. Work is being identified well in advance so that the contractor has the optimum opportunity to plan and organise the work effectively.

## **15. Road Markings and Studs**

- 15.1 2007/8 was a successful year in delivering the programme to budget and time through “One Team” meetings with representatives from Warwickshire County Highways, Carillion and the specialist subcontractors.
- 15.2 As part of trialing new materials and processes use was made of a fully computerized Ecodyn system to measure the reflectivity of road markings on some 397km of “A” and “B” roads. The measuring systems is attached to a vehicle that measures the reflectivity of lines and compares that to relevant standards. The trial identified that some 30% is substandard and suggests an average replacement 3.3 years. The trial proved a useful process.

## **16. Verge and Tree Maintenance**

- 16.1 In 2007/08 the county policy of cutting grass three times a year was achieved. Area Surveyors continue to address the problem of overgrown hedges/trees obstructing road signs by the introduction of serviceability inspections. Being a wet year there was a greater extent of seasonal growth.

- 16.2 Operation Ragwort was very successful in 2006, targeting problem areas throughout the County with a significant reduction in public calls to just 37. (79 calls in 2005 and 146 in 2004). 2007/8 was another successful year in dealing with Ragwort, particularly considering the wet year.
- 16.3 Japanese knotweed will continue to be dealt with as part of a County wide spraying programme.
- 16.4 The programme of tree inspection in the rural areas and the urban area of Stratford continued in conjunction with the Property Services Department (The Forestry Section has now become part of the Countryside Recreation Division of this directorate). This is enabling officers to determine the extent of risk from dangerous highway trees and the amount of funding required to bring this risk to an acceptable level. A Tree Strategy for all trees within the County was approved in January 2007. It includes policies specific to highway trees and is aligned with the recently published national code of practice.
- 16.5 In January 2007 the severe gales brought down some 300 trees. The following wet Spring and Summer resulted in a steady flow of fallen down tree work due to saturated soils

## **17. Gully Emptying and Drainage**

- 17.1 Over the past 2 years gullies have generally being emptied at a frequency of 1-2 years. The new Global Position Tracking System (GPS) installed on the gully machines is helping in the development of a fuller inventory of the gullies and drains on the highway network. One key feature is the identification of blocked or damaged systems and gullies not emptied due to parked vehicles. A proactive approach to returning to remedy these problems is being developed.
- 17.2 Three ARTs will be dedicated to drainage work under the control of the Area teams. The additional Member funding from 2008 will support an additional gang and other cyclic maintenance activities.

Further drainage gang resources will be made available to meet the specific schemes determined by area committees who have allocated funds for specific priority drainage schemes.

- 17.3 In 2008/9 it is proposed to visit some 85,000 out of 96,000 gullies on the highway network.

Use of new GPS tracking systems has facilitated the start of variable frequency cleaning based on "need". The saving of resources has allowed resources to be targeted at identified problem sites. The savings in variable frequency cleaning has allowed over 1000 gullies to be cleared by extended jetting in 2006/7

- 17.4 The changes in winter weather poses the challenge to increase drainage resources to ensure the backlog of drainage works does not grow to unacceptable level.

## **18. Signs**

18.1 Three significant issues with sign maintenance are:-

- (i) The fact that there is a backlog of signs which need to be replaced:
- (ii) The need to check that the signs which have been installed in the past (particularly within urban areas) are still required.
- (iii) In 2007/8 there was a significant rise in the theft of metal signs, reflecting the rise in steel prices

18.2 A further issue which will need to be dealt with in the next few years is the need to develop an inventory of signs (non illuminated). This is required to ensure better planning of maintenance expenditure.

18.3 The exercise of de-cluttering unnecessary sign in town and on routes is continuing as resources allow.

## **19. Co-ordination of Roadworks**

19.1 The Department for Transport (DfT), in the Traffic Management Act 2004 (TMA), looked to reduce congestion by better co-ordination of roadworks and therefore are updating the existing legislation that governs roadworks, the New Roads and Streetworks Act 1991 (NRSWA). The main aim of these changes is to improve co-ordination and management of works and other activities on the highway and give more effective powers and sanctions over utilities' street works. Essentially from April 1<sup>st</sup> 2008 this will require the registering of all the works that the County Council itself carries out on the highway network on a central register.

19.2 A key element within these changes is the demonstration of parity of treatment with the utilities and the measurement of this authority's performance in comparison to utilities, against key performance indicators (KPI) set by the DfT. Rather than being used as a means of identifying poor performance, it is considered essential that the KPIs encourage a culture of continued improvement by all works promoters within the highway.

## **20. Safety**

20.1 Much of the maintenance activity is designed to ensure the highway network can be used safely. Patching, winter maintenance, street lighting, drainage, grass cutting etc, all have a role to play in keeping the network safe and the structural maintenance and surface dressing work is designed to keep the network from deteriorating and becoming unsafe. County Highways is increasingly involved with other groups within EED to combine maintenance, new works and regeneration projects to improve the safety of local areas and routes.

20.2 County Highways is increasingly working in unison with the Road Safety Unit to prioritise additional maintenance spending to see how this may reduce accidents. In 2006/07 the top 10 accident routes in the County were reviewed and appropriate actions undertaken. A similar process is in place in

2008/9 and key routes will be targeted such as the Fosse Way, that passes through 3 District Boundaries.

## **21. Town Centres**

- 21.1 The priority for highway maintenance spending has traditionally been for maintaining safety and for maintaining the structural condition of the road. Maintaining the appearance of the network has generally been considered to be a lesser priority with limited funds.
- 21.2 This is now changing with the recognition that the appearance of an area, as measured for instance by the Streetscape Index, has an important role to play in the economy and regeneration of an area.
- 21.3 Highway maintenance policies are being developed to take account of the need to ensure that town centres are well maintained as a matter of course. A Town Centre Maintenance Policy has been approved by Members. In addition the responsibility for promoting and monitoring the streetscape index in town centres will be taken on by the highway maintenance area surveyors. The use of Streetscape Appearance Index was developed as part of WCC's regeneration activities in 2001 and has been cascaded to several Warwickshire town centres. Funds allocated by the Warwick, Stratford and Rugby Area Committees by Members in Spring 2006 in support of Streetpride Activities has helped deliver targeted improvements in Kenilworth and Whitnash, Stratford & Alcester, Rugby and selected routes respectively.
- 21.4 Over the past 12 months continued improvements to the level of maintenance to items of public realm in town centres were carried out through the multi disciplinary activities of EED and district authorities. The improvements have been recognised by Britain in Bloom reports and is reflected in 12 Warwickshire Town's gaining awards. Extensive Streetscape painting was carried out in Kenilworth and Whitnash in 2006. In 2007 streetscape painting was carried out in Henley and in Wellesbourne in the Spring of 2008. Following the detrunking of the A35 it is hoped improvements can be targeted for Studley.
- 21.5 County Highways works closely with District, Borough, Town and Parish Councils and other local organisations. Notable groups include the North Warwickshire Public Realm Partnership which fostered very strong partnership working practices.

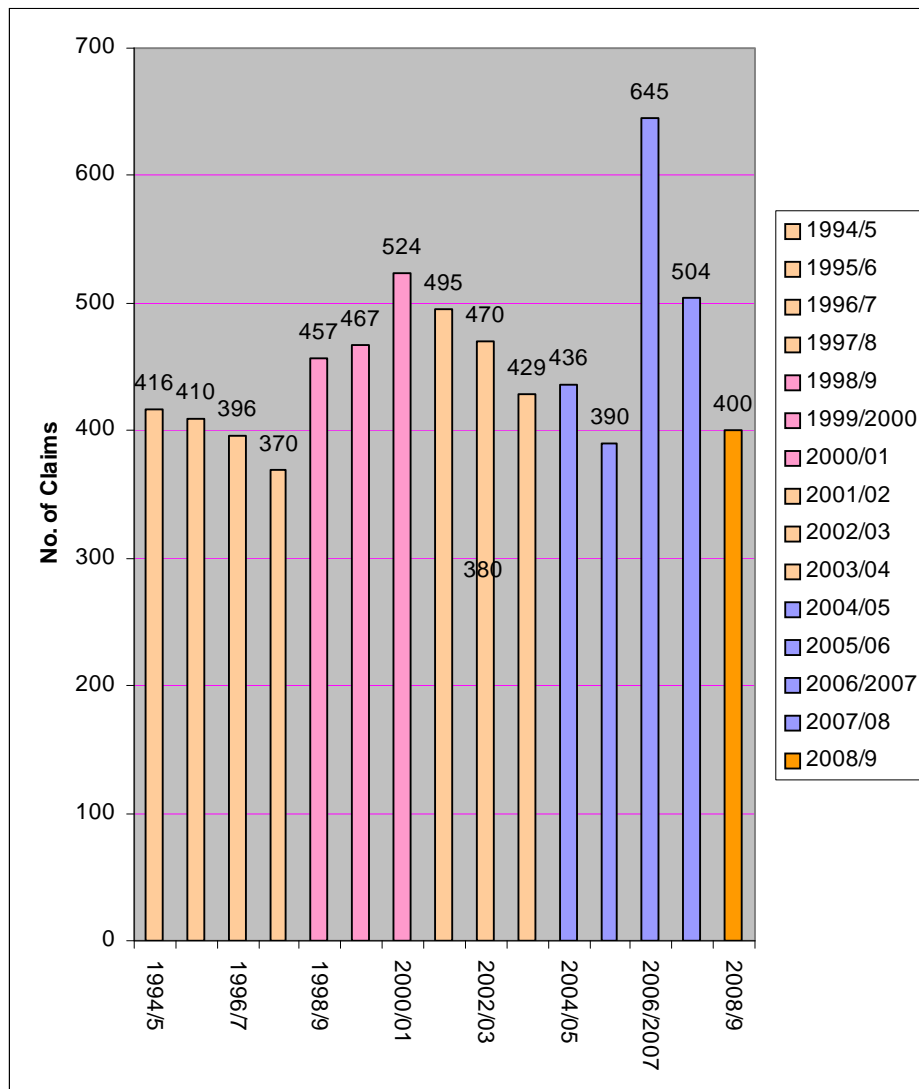
## **22. Insurance**

- 22.1 Insurance claim data is now reviewed quarterly and an annual meeting held to drive forward improvements. Data taken from the quarterly reviews has led to targeting of resources to sections of highway that receive a disproportionately high number of claims. Efforts are being made to streamline the processes involved from the identification to the repair of potential hazards in order to minimise the risk of claims.
- 22.2 In 2006/7 internal seminars were arranged to cascade best practice in dealing with insurance claims so that the rate of repudiating claims is increased. There



is a growing culture of “no win – no fee” legal services making claims against highway authorities.

- 22.3 2006/7 saw a rapid rise in claims due to former reductions in patching, and increasing frequency of freeze-thaw conditions over the mild winter. To address this situation the patch resources were increased to deliver an increase from 18000sqm to some 34000sqm in 2006/7. Changes in materials, processes and cluster working has resulted in a 22% reduction in claims presented to County Highways. It is hoped that claims will reduce to circa 400, or less, in 2008/9.



Note – The 2008/09 column represents a target figure

## 23 Quality Assurance

- 23.1 In April 2008 , following an independent audit, County Highways retained its BSI accreditation.
- 23.2 In March 2006 County Highways Depots received ISO14001 accreditation for environmental management.

# Sustainability

## 24 Sustainability and Asset Management

24.1 In promoting the Department's purpose and the government's strategy for sustainable development, County Highways aims to monitor, maintain and develop the highway asset in as an environmentally friendly manner as possible. The following points give an idea of the work being undertaken towards these aims:-

- Reuse/recycling of secondary aggregates e.g. road planings and surface dressing chippings has been. Leicester Lane Depot has had since autumn 2005, all the appropriate "exemptions" from the Waste Management Regulations, to allow the storage and processing of construction waste. This venture is now up and running.
- Use of more sustainable techniques for routine maintenance developed during 2006, such as use of "Rhino Patch" and "Bagela" asphalt recyclers.
- Continuous inspection of the County's roads in accordance with national standards. Development of the UKPMS system continues.
- Collection of highway asset data including street lights, illuminated signs and gullies etc.

## 23. Communications

25.1 In order to improve communications within the County, department and within County Highways and Carillion, we will continue to develop our quarterly newsletter and web pages. We will also continue to contribute to the department's e-government requirements.

## 26. 2008/9 Works Programme

26.1 Lists of schemes have been produced showing the planned maintenance work proposed during the period 1 April 2008 to 31 March 2009. The structural schemes have been selected using a maintenance priority assessment system. Priority is given to sites where the defects in the road might become dangerous or where substantial patching work would be required, if a structural scheme was not undertaken.

26.2 The schedule may be subject to change as a result of factors such as:-

- (i) Utility work clashing with the proposed roadworks.
- (ii) More detailed scheme costs being determined.
- (iii) Consultation.

## **27. Five Year Lists of Maintenance Schemes**

- 27.1 A 5 Year List of roads which require a structural maintenance treatment was approved by members in 2004. The roads included are those which have sufficient defects to justify a structural maintenance treatment. Other roads will be added if they deteriorate from their present condition. This list has been revised for 2008.
- 27.2 The list includes a number of A roads and some footways. There are limited numbers of carriageway sites included in urban areas. This is because most of the roads in urban areas are treated by surface dressing or by resurfacing and do not normally require a strengthening treatment

## 2008/09 STRATFORD AREA MAINTENANCE SCHEMES

Parish/ Settlement	Rd No	SITE		
		Road	From	To

### **STRATFORD AREA CARRIAGEWAY RESURFACING 08/09**

Ullenhall	D5023	Forde Hall Lane	Mockley Manor	Ullenhall lane
Ullenhall	D5133	Watery Lane	Berry Mill	Ullenhall Street
Wood End	B4102	Earslwood Common	At M42 Overbridge	
Tanworth in Arden	C105	Penn Lane	Broad lane	end of houses
Blunts Green	E5280	Railway Cottage	Deans Green	end of houses
Earlswood	B4102	Shutt lane/The Common	C90 Junction	
Tanworth in Arden	D5026	Aspley Heath Lane	Broad lane	Blind Lane
Wixford	D5431	Church Lane	Wixford Road	end
Billesley	C100	Billesley Road	Billesley Manor	Aston Cantlow Road
Brailes	D6676	Traitors Ford Road	400m North of C56 for 500m	
Armscote	D6537	Berryfields Lane Armscote	All	
Ashorne	C167	Ashorne Road	Through Village	
Wellesbourne	B4087	Newbold Road	Mourdant Road	Flint Hall
Wellesbourne	C96	Wellesbourne Road	B4086 for 1 km	
Long Compton	D6694	The Hollows	All	
Brailes	D6641	Lower St Dennis Road	B4035	Farm Access
Armscote	C49	Armscote Road	Armsscote Village	Berryfiels Lane
Alveston	C98	Loxley Road	Two sections	
Priors Hardwick	C35	Wormleighton Rd	Hardwick Hill	Welsh Road Crossroads
Priors Hardwick	C59	Welsh Rd	Church end	cross roads
Priors Hardwick	D2422	Church End Rd	Stoneton Road	Public House
Farnborough	D5023	Main Street	Banbury Road	Eynsford House
Southam	D2355	Linley Road	Mayfield Road	House No. 13
Southam	D2370	Park Lane & St James Road	High Street	House No. 21

### **STRATFORD AREA CARRIAGEWAY MICROASPHALT 08/09**

Priors Hardwick	D2422	Church End Rd	Pub	C59 Welsh Road
Farnborough	D6413	Main Street	D6414 Hay Pool	C113 Mollington Road
Wilmcote	C41	Aston Cantlow Rd	C41 Station Road	Track
Southam	D2396	Stowe Drive	D2375 Pendike Street	End Road
Southam	D2395	Browns Bridge Road	C210 Banbury Road	D2396 Stowe Drive
Southam	C211	Daventry Street	C210 High Street	D2369 Wood Street
Stratford	D6216	Bridge St +Rbout	D6233 High Street	D6236 Waterside
Stratford	D6235	Chapel Lane	D6231 Church Street	D6236 Waterside
Farnborough	D6414	Hay Pool	D6413 Main Street	D6413 Main Street
Stratford	A3400	Clopton Bridge	All	
Wellesbourne	B4087	Newbold Road	B4086 Charlecote Road	Mordaunt Road

Parish/ Settlement	Rd No	SITE		
		Road	From	To

### **STRATFORD AREA CARRIAGEWAY SURFACE DRESSING 08/09**

Lower Shuckburgh	C74	Sawbridge Road	A425 Shuckburgh	County Border
Long Itchington	D2342	Collingham Ln	C33 Stockton Road	Surface Change
Long Itchington	C97	The Green	A423 Marton Road	C33 Leamington Road
Long Itchington	D2341	Green End	C33 Leamington Road	End
Long Itchington	C33	Stockton Road	A423 Southam Road	School Entrance Nr speed limit restriction
Bishops Itchington	C51	Knightcote Road	B4451 Station Road	Surface Change
Lighthorne	D6353	Moreton Morrell Road, Lighthorne	B4455 Fosse Way	D6354 Church Lane
Moreton Paddox	C96	Wellesbourne Road	Fosseway	Moreton Morrell turn
Loxley	C72	Goldicote Road	Dancers Drive	Goldicote Lodge
Fosseway	B4455	The Fosseway	A422 Banbury Road	Brick Kiln
Kineton	B4086	Banbury Road	D M Kineton R/way Xing	Radaway Road
Tysoe	A422	A422 Banbury Road	C54 Tysoe Road	D6456 Radway Road
Tysoe	C55	Epwell Road	County Boundry	C54 Main Street Tysoe
Tysoe	C69	Sugarswell Road	A422 Bandbury Road	County Border
Oxhill	C108	Main Street	C53 Whatcote Road	D6471 Green Lane
Tysoe	C108	Oxhill Road	C108 Surface Change	C54 Mian Street Tysoe
Lower Brailles	C54	Sutton Lane	from Farm	to Golf Course
Sutton Un.Brailles	C54	Stourton Road	D6674 Traitors Ford Road	C54 Main Street
Sutton Un.Brailles	C56	Main Road	C54 Stourton Road	D6683
Little Wolford	C54	Little Wolford Road	A3400 London Road	Nethercote Farm
Barton	C107	Barton Road	South View	Rectory Farm
Little Compton	C115	Oakham Road	Oakham Cottage	Old Quarry Bend
Long Compton	C115	Oakham Road	C70 Rollright Road	Old Quarry Bend
			A3400	C15
Stratford	A3400	Shipston Road	Seven Meadows Island	Puffin Crossing
Stratford	C98	Loxley Lane	B4086 Tiddington Road	S/C by farm
Stratford	A3400/A439	Warwick Rd/Bridgeway/Bridgefoot	Welcome Rd inbound	whole gyratory as marked back to Welcome Rd
Stratford	C77	Windsor Street	C76 Wood Street	A3400 Birmingham Road
Stratford	C76	Greenhill Street	C77 Windsor Street	A4390 Grove Road
Stratford	C77	Rother Street	C76 Greenhil Street	C77 Evesham Place
Stratford	A4390/C77	Grove Road/Evsham Place	C76 Greenhil Street	Splitter Island Severn Meadows Road
Stratford	A4390	Arden Stret	A3400 Birmingham Road	A439 Grove Road
Snitterfield	C94	Sandbarn Lane	A439 Warwick Road	A46 Stratford B/pass
Snitterfield	C94	Heath End Lane	A46 Straford bypass	SC ?????
Snitterfield	C93	Snitterfield Lane	S/C Heath End Lane	S/C Before brook
Langley Green	C39	Salters Lane	A3400 Stratford Road	Surface Change
Wotton Wawen	D5220	Pennyford Lane	B4089 Alcester Road	A3400 Stratford Road
Coughton	D5355	Coughton Field Lane	A435	to B4089
Spernal	C39	Spernal Lane	A435	C46
Outhill	C99	Morton Bagot Road	A4189 Warwick Road	2007 SD Change
Blunts Green	D5140	Hall End Road	D5137 Deans Green Road	End
Blunts Green	D5131	Gentlemans Lane	D5023 Forde Hall Lane	C21 Ramshill Lane
Blunts Green	D5132	Perry Mill Lane	D5131 Gentlemans Lane	C21 Moat Farm Lane

Blunts Green	C21	Moat Farm Lane	C20 Tanworth Lane	C208 Ullenhall Road
Tanworth	C105	Penn Lane	D5027 Rushbrook Lane	Splitter Island
Earlswood	B4102	Earlswood Comon	C89 Umberslade Road	B4010 Broad Lane
Earlswood	C137/C90	Tythe Barn lane	B4101 Broad Lane	C89 Cut Throat Lane
Stockton	D2329	Manor Road	D2328 Church Street	End
Southam	D6244	Kineton Road	C211 Warwick Road	D2379 Hurst Road
Southam	D23790	Hurst Road	D2377 Beech Close	D2644 Kineton Road
Southam	D2377	Beech Close	D2381 Tudor Lane	End
Southam	D2381	Tudor Lane	D2377 Beech Close	D2380 Abbey Lane
Southam	D2378	Elm Close	D2381 Tudor Lane	End
Southam	D2352	Abbey Close	D2380 Abbey Lane	end of road

Parish/ Settlement	Rd No	SITE		
		Road	From	To

### STRATFORD AREA CARRIAGEWAY SURFACE DRESSING 08/09(cont.)

Southam	D2643	Old Road	C210 Banbury Road	D2380 Abbey Lane
Southam	D2364	St James Cres	D2363 Mill Crescent	D2367 St James Road
Southam	D2363	Mill Crescent plus dead end	D2364 St James Cres.	D2364 St James Cres.
Southam	D2400	Mill Close	D2363 Mill Crescent	End
Southam	D2361	Hollywell Road	D2363 Mill Crescent	End
Southam	D2358	Hillyard Road	C36 Welsh Road West	D2361 Hollywell Raod
Southam	D2360	HillTop Close	D2358 Hillyard Road	End of road
Southam	D2359	Glebe Road	D2358 Hillyard Road	End of road
Southam	D2393	Windmill Way	C36 Welsh Road West	D2359 Glebe Road
Southam	D2391	Gorsley	D2393 Windmill Way	End of road
Southam	D2390	Bascott Rise	D2393 Windmill Way	End of road
Southam	D2392	Old Ford Ave	D2393 Windmill Way	End of road
Southam	D2356	Springs Cres	C36 Welsh Road West	to end of road
Southam	D2355	Linley Road	D2354 Mayfield Road	D2354 Mayfield Road
Southam	D2402	Ploughmans Holt	D2354 Mayfield Road	end of road
Southam	D2357	Grange Close	C36 Welsh Road West	to end of road
Bishpos Itchington	D6379	Ladbrook Road	D6372 Fisher Road	Surface Change
Bishpos Itchington	D6384	Hambridge Road	D6382 Old Road	Surface Change
Bishpos Itchington	D6377	Dadglow Road	D6375 Lakin Road	End
Bishpos Itchington	D6376	Huckson Road	D6377 Dadglow Road	D6377 Dadglow Road
Burton Dasset	D6405	Burton Dasset Road	D6394 Burton Hills	End
Burton Dasset	D6394	Burton Hills	Cattle Grid	Cattle Grid
Gaydon	D6408	Chuch Lane	B4100	St Giles Road
Lighthorne Heath	D6724	Kenilworth Road	D6726 Marston Road	End
Lighthorne Heath	D6722	Cromwell Place	D6726 Marston Road	End
Lighthorne Heath	D2446	Mallory Road	D6725 Leam Road	End
Lighthorne( both sides)	D6357	Mountford Close Lighthorne	C96 Bishops Hill	End
Kineton	D6980/E698	Market Square/School Lane	Southam Road	Southam Road
Combrook	D6364	Combrook Road	River Bridge	B4086 Spring Hill
Combrook	D6366	School Lane	Combrook Road	End
Wellesbourne	D6321	Church Walk	C72 Bridge Street	End
Wellesbourne	D6315	Cherry Orchard	B4086Warwick Road	End
Loxley	D6311	Redhill Road	A429	to C72
Ettington	D6490	Avon Fields	Banbury Road	to end
Pilerton Priors	D6821	Kiblers Lane	A422 Bandbury Road	C31 Halford Road
Pilerton Priors	D6473	Chapel Lane	C31 Halford Road	End of Priory Lane
Tysoe	D6468	Sandpits Road	C108 Oxhill Road	C54 Mian Street Tysoe
Tysoe	D6715	Sandpits Close	D6468 Sandpits Road	End
Winderton	D6651	Winderton Road	D6650 Compton Wynyate	Surface Change
Winderton	D6652	Winderton Lane	D6551 Winderton Road	Surface Change
Sutton Un.Brailles	D6674	Taritors Ford Lane	Greenhill Barn	C54 Stourton Road
Long Compton	D6687	Buryway Lane	C107Barton Road	A3400 Shipston Road
Little Compton	D6708	Brewery Lane	A44 London Road	C115 Brewery Row
Stretton on Fosse	C116	Tankards Hill	County Boundry	D6568 Darlinscote Road

Stretton on Fosse	D6568	Darlingscote Road	C1116 Tankards Hill	Village Boundry
Stretton on Fosse	D6580	Belcony	D6568 Darlingscote Road	D6579 Hoppers Hill
Stretton on Fosse	D6584	Carson Close	D6580 Belcony	End
Stretton on Fosse	D6585	Chapel Gardens	C116 The Green	End
Stretton on Fosse	C116	The Green	D6568 Darlingscote Road	A429 Fosse Way
Stretton on Fosse	D6714	Cross Lane	D6580 Belcony	End
Stretton on Fosse	D6582	Manor Road	C116 The Green	D6714 Cross Lane
Stretton on Fosse	D6581	School Lane	C116 The Green	D6580 Belcony
Tredington	D6569	Armscote Road	A429 Fosse Way	A3400 Stratford Road
Stratford	D6178	Mansell St	C77 Windsor Street	A439 Arden Street
Stratford	D6230/D624	Chestnut Walk/Old Town	C77 Rother Street	D6248 College Lane
Stratford	D6231/2/3	Church Street/Chaple St /Hiigh St	D6230 Chestnut Walk	D6216 Bridge Street
Stratford	D6228	Ely Street	C77 Rother Street	D6233 High Street
Stratford	D6234	Sheep Street	D6236 Waterside	D6233 High Street
Stratford	D6181	Union Street	D6216 Bridge Street	A3400 Guild Street
Snitterfield	D5234	The Green	C40 Bearley Road	C41 Gospel Oak Lane
Claverdon	D5114	Manor Lane	Star Lane	S/C Network Scheme
Preston Bagot	D5509	Old Road	A4189 Warwick Road	Gate
Studley	D5658	St Agnes Close	D5165 St Judes Road	End
Studley	D5193	Cantebury Close	D5165 St Judes Road	End
Studley	D5195	York Close	D5165 St Judes Road	End
Studley	D5194	St Chads Close	D5165 St Judes Road	End
Studley	D5191	St Martins Avenue	D5165 St Judes Road	D5162 Augustine Drive
Studley	D5163	Corbizum Avenue	D5165 St Judes Road	D5162 Augustine Drive
Studley	D5164	St Asaphs Close	D5163 Corbizum Close	D5165 St Judes Road
Studley	D5192	The Cloister	D5162 Augustine Avenue	End
Studley	D5162	Augustine Avenue	D5165 St Judes Road	D5165 St Judes Road
Studley	D5165	St Judes Avenue	B4092 Station Road	D5161 Monks Drive
Studley	D5196	Archers Close/ Monks Road	D5166 Elderado Close	D5165 St Judes Road
Studley	D5166	Elderado Close	D5165 St Judes Road	B4092 High Street



Parish/ Settlement	Rd No	SITE		
		Road	From	To

### **STRATFORD AREA FOOTWAY RECONSTRUCTION 08/09**

Claverdon	D5260	Highcroft	All	
Wooton Wawen	A3400	A3400 Bearley Cross	Pub	Railway Bridge
Stratford	A422	Banbury Road	Bridgetown	Manor
Stratford	D6220	The Willows North	All	
Stratford	D6210	Cottage Lane	Light Column No.14	Public Footpath

### **STRATFORD AREA FOOTWAY SLURRY SEALING 08/09**

Alcester	C205	Kinwarton Rd	Gunnings Bridge	Ten Acres
Alcester	D5421	Barlichway	Winchcoombe Rd	End
Alcester	D5422	Riddell Close	Throckmorton Rd	Winchcoombe Rd
Alcester	D5423	Winchcoombe Road	Gerard Rd	Throckmorton Rd
Alcester	D5416	Throckmorton Rd	Ten Acres	St Marys Rd
Bidford	D5478	Crompton Ave	Waterloo Rd	3
Bidford	C215	Waterloo Rd	Home Farm Trust	Mini island
Brailes	D5561	Rectory Ln	All	
Brailes	D6652	Saltway Ln	All	
Ettington	A422	Banbury Road	A429	towards Pillerton Priors
Halford	A429	Main St	Queen St	PH
Halford	D6630	The Close	All	
Halford	D6630	The Close	Idlicote Rd	End
Hampton Lucy	D6176	Link footpath	Snitterfield Rd	The Langlands
Harbury	C43	Temple End	Meadowbank	D6054 Park Lane North side
Harbury	C43	Temple End	Temple House Cottage	D6054 Park Lane South Side
Harbury	C43	Park Lane	All	
Harbury	C43	South Parade	All	
Harbury	D6057	Constance Drive	All	
Harbury	D6058	Margaret Close	All	
Harbury	D6059	Penelope Close	All	
Harbury	D6061	Manor Road	All	
Harbury	D6054	Bush Heath Lane	All	
Harbury	D6056	Ivy Lane	All	
Harbury	D6051	Dovehouse Lane	All	
Harbury	D6051	Frances Road	All	
Harbury	D6717	Drinkwater Close	All	
Harbury	D6041	The Beeches	All	
Harbury	D6042	Leycester Close	All	
Henley	D5119	Arden Rd	A4189 Warwick Rd	End/Castle Rd
Henley	D5226	Station Road	High St	A4189
Kineton	B4086	Warwick Rd	Railway bridge	Bridge St
Long Compton	D6686	Compton Court	All	
Long Itchington	D2342	Collingham Lane	Stockton Rd	Bend

Lower Quinton	D6519	The Close	All	
Lower Quinton	D6520	Magdelan Close	Main Rd	End
Norton Lindsey	D5508	Norton Lea	All	
Salford Priors	C215	Station Rd	A46	VNS
Salford Priors	C215	Station Rd	Church	New Cottages
Shipston	A3400	New St	Gyratory	London Rd
Shipston	D6619	Clarke Cl	Hanson Ave	No 9/10

Parish/ Settlement	Rd No	SITE		
		Road	From	To

**STRATFORD AREA FOOTWAY SLURRY SEALING 08/09(cont.)**

Southam	C36	Welsh Rd West	Coventry Rd	Nr Mill Cres
Southam	D2354	Mayfield Rd	Welsh Rd West	Linley Rd
Southam	D2356	Springs Cres	Welsh Rd West	Mayfield Rd
Southam	D2357	Grange Cl	Welsh Rd West	End
Southam	D2396	Stowe Dr	Pendicke St	End
Southam	D2395	Browns Bridge Rd	Banbury Rd	Stowe Dr
Southam	D2398	Elm Bank	Stowe Dr	End
Southam	D2397	Spire Bank	Stowe Dr	End
Stratford	D6209	Church Lane	All	
Stratford	D6218	Shottery Rd	All	
Stratford	D6213	Shottery Gyatory	All	
Stratford	D6091	Woodlands Rd	All	
Stratford	D6087	Oakleigh Rd	All	
Stratford	D6088	Highfield Rd	All	
Stratford	D6086	Ash Grove	All	
Stratford	D6090	Elm Rd	All	
Stratford	D6092	Westfield Close	All	
Stratford	D6092	Eastfield Close	All	
Studley	C38	Littlewood Green	A448	Toms Town
Studley	D5173	The Grove	Crooks Lane	End
Wellesbourne	B4087	Newbold Rd	Kineton Rd B4086	Village boundary Nr Wheathead Dr
Wellesbourne	D6318	Mountford Clos	Newbold Rd	End
Wellesbourne	D6353	Mordaunt Rd	All	
Wellesbourne	D6322	Chapel St	All	

## Network management Five Year Structural Proposals

Settlement	Rd No	SITE			Treatment	Length
		Road	From	To		
<b>STRATFORD CARRIAGEWAYS</b>						
Alcester	D5355	Coughton Fields Lane	A435	Ford	Resurface	550
Alcester	A422	Arrow Lane	County Boundary by A441	towards Alcester for 1950m	Overlay	1950
Alderminster	C72	New Road	A422	Knavenhill Farm	Resurface	1460
Armscote	D6559	Church Road	all		Overlay	
Atherstone	D6511	Atherstone road	manor house	E6993	Overlay	3465
Barton	C107	Welford Road	C47	Bunkers Hill Farm	Haunch	1300
Barton	D5751	Barton Fields	C47	End of Road	Resurface	380
Binton	C48	Main Rd	C100 x Rds	Jef/Trac job Binley	55mmOL	
Brailes	D6636	Castle Hill Rd			Overlay	
Buckley Green	D5117	Buckley Green Lane	Triangle/bemd	End Of Road	55mmOL	
Burmington	C56	Cherington Road	D6647 Junction	Hazelwood Manor farm	Overlay	
Chadshut	D6407	Watery Lane	end of road		55mmOL	
Chesterton	C43	Leamington Road	B4455(Old C31)	C44	Resurface	1050
Combrook	D6364a	Combrook Road	B4086	Church Hill	Haunch	1432
Compton Verney	B4455	Fosse Way	C96	400m Short of B4086	Resurface	1500
Earleswood	C89	Cutthroat Lane	C90	C137		916
Earlswood	C90a	Old Umberslade Road	Old Grove Farm	End Of Road	Resurface	400
Ettington	A429		layby	roundabout	100mmol	
Exhall	D5432	Ardens Grafton Road	Ardens Grafton	Exhall	55mmOL	175
Gaydon	D6409	Church Lane	all		40mm O/L	
Gaydon	D6411		Village Farm Area			
Great Alne	C41	Wood Lane	Pelham Lane	SC past Layby	55mmOL	
Hampton Lucy	D6080	Stratford Road	A439	Start Of Houses at Hampton	Haunch	3110
Harbury	C143	Plough Lane	C43 Jnc	SC	55mmOL	
Ilmington	D6535	Downs Hill Road	SC 04/05 scheme	to county boundary	Overlay	
Ilmington	C49	Mickleton Rd	playing fields		55o/l	
Kemps Green	D5021	Mows Hill Road	A4189	Nuthurst Road	55mmOL	
Kineton	C53a	Oxhill Road	C54	2004 Scheme	Resurface	1900
Kineton	D6451	Red Road	C54 Tysoe Road	EntTo Red House Farm	55mm O/L	350
Kineton	D6437	Pitern Farm	Start road	End Road	55mmOL	

Settlement	Rd No	SITE			Treatment	Length
		Road	From	To		

**STRATFORD CARRIAGEWAYS(cont.)**

Kineton	B4086		Arnolds farm		SD	300
Knightcote	C51	Knightcote Road	Knightlow Farm	Glebe Farm	40mmOL	
Long Compton	C107	Barton Road	Baton on heath	long compton	SD	
Long Marston	B4632	Campden Road	y not farm	sheep leys farm	55mmOL	
Lower Shuckburgh	C74		A425	Canal	Haunch	300
Lower Wawensmere	D5216	Wawensmere Road	C99	shelfield	55mmOL	
Luddington	D5443a	Luddington Road	B439	Bomfords Entrance	Haunch	1550
Mappleborough Green	A4189	Warwick Highway	County Boundary	Nursery	100 plane	
Middle Tysoe	D6468	Sandpits Road	Oxhill Road	Main Street	Resurface	300
Moreton Morrell	B4455c	Fosse Way	D6351 Brook Lane	South For 400m	Resurface	400
Newbold on Stour	D6555	Moss LaneRimmel Close	A3400	To end of Rimmel		
Norton Lindsey	C93	Snitterfield Lane	Spd Lim Signs Norton Linds	D5327 Snitterfield	Haunch/ol	2800
Preston Green	D5244	Hole Farm Lane	A4189	End	Resurface	240
Preston on Stour	D6515		Preston Bushes	Field Barm	ol/sd	
Priors Marston	D2420	Keys Lane	C35	Vicarage Lane	Resurface	
Shipston	D6608	Calloways Rd	all		Overlay	
Shipston	A429		selected areas		Inlay	
Shipston	D6623	Tilemans road	all		Overlay	
Snitterfield	C41	Sand Barn Lane East	C93	A46	55mmOL	
Spernal	D5217	St Bonards Church Road	C39 Jnc	End Of Road	55mmOL	
Stockton	D2323	Station Road	C33	D2266	Resurface	950
Stourton	C56	Whichford Road	D6668	D6683	40mmol	
Stratford	D6202	Longfords Lane	A3400	C98	55mmOL	
Stratford	D61094	Pimlico Lane	D6202	C98	55mmOL	
Stratford	D6175	Lodge Road	Masons Rd	Alcester Rd	plane/res	
Stratford	D6269	Dale Ave	Avon Crescent	A422	40mmOL	
Stratford	D6233	High Street	Ely St	Bridge St	Inlay	
Stratford	B4632	B4532 Camden Rd	Cold comfort Farm	Sheep Leys Farm	100O/L +kerb	
Stratford Road	C98a	Loxley	Meer Hill Farm(SC)	Towards Straford(SC)	Resurface	500
Stratford-on-Avon	D6214	Quiney's Road	D6218 Shottery Road	D6215 Hathaway Lane	Retread	256
Stratford-Upon-Avon	C98	Loxley Road	Arden Heath Farm	SC Past Croft Sch	Resurface	950
Stretton u Fosse	A429	Fosse Way	Rowbourough Farm area		Recon	
Studley	D5145	Hardwick Lane	sc near castle	sc near the pheasantry	55mmOL	

Settlement	Rd No	SITE			Treatment	Length
		Road	From	To		

**STRATFORD CARRIAGEWAYS(cont.)**

Studley	D5204	Stapleton Road			Overlay	
Tanworth-In-Arden	C20	Poolhead Lane	M42 Bridge	B4101 Broad Lane Junction	Resurface	1212
Tidmington	D6583	Ditchford Road			Overlay	
Upper wawensmere	C99	Wawensmere Rd	Jnc Upper wawensmere	SC 200m east mort bag x	55mmOL	
Warings Green	D5010	Warings Green Rd	Cut Throat Lane	cnty Bdy	55mmOL	
Wellesbourne	B4086	fritz Hill	Bow shot island	Fritz hill cottages	ol	1000
Wood Bevington	D5492	Hunger Hill	B4080 Jnc	End Of Road	55mmOL	
Wood End	C197	Tithe Barn Lane	Broad Lane	Rail Bridge	55mmOL	
Wooton Wawen	D5220	Pennyford Lane	B4089	SC at Wooton Wawen	Resurface	1300
Southam	D2380	Abbey Lane	All ?			
Southam	D2367	St James Road	All ?			
Southam		St James Crescent	All ?			
Southam	D2363	Mill Crescent	All ?			
Southam	D2354	Mayfield Road	All ?			
Harbury	D6041	The Beaches	D6039	To End of Road	Micro	

Settlement	Rd No	SITE			Treatment	Length
		Road	From	To		

**STRATFORD FOOTWAYS -PROVISIONAL**

Alcester		Stratford Road	Hockley Heath	Mayswood Road	Resurface/Reconstruct	
Alcester		Kinwarton Rd	Gunnings Bridge	Ten Acres	Resurface/Reconstruct	
Alcester		Stratford Road	Nursing Home	Town	Resurface/Reconstruct	
Avon Dassett		Lower End	Hillside Farm	Hollywood	Resurface/Reconstruct	
Bidford		Waterloo Rd	Home Fm Trust	Mini island	Resurface/Reconstruct	
Ettington		Avon Close	entire		Resurface/Reconstruct	
Ettington		Banbury Road	A429	towards Pillerton Priors	Resurface/Reconstruct	
Gaydon		Kineton Rd	B4100	St Giles Rd	Resurface/Reconstruct	
Great Wolford		Village Road	C54	Notice Board	Resurface/Reconstruct	
Halford		Main Rd	Queen St	Island	Resurface/Reconstruct	
Halford		The Close	entire		Resurface/Reconstruct	
Hatton Rock		A439	D6080	Springfield Cottages	Resurface/Reconstruct	
Henley		High Street	various sections		Resurface/Reconstruct	
Henley		Arden Rd	various sections		Resurface/Reconstruct	
Kineton		King Johns Road	entire		Resurface/Reconstruct	
Kineton		Brookhampton Ln	Warwick Road	Ind.Units	Resurface/Reconstruct	
Lower Quinton		The Close	entire		Resurface/Reconstruct	
Lower Quinton		Magdelen Close	entire		Resurface/Reconstruct	
Middle Tysoe		Main St	O/S Post Office	Brick footway	Resurface/Reconstruct	
Napton		High St	Chapel Yard	Dog Ln	Resurface/Reconstruct	
Norton Lindsey		Norton Lea	entire		Resurface/Reconstruct	
Norton Lindsey		Gannaway Rd	Dark Ln	End of houses	Resurface/Reconstruct	
Nothend		The Prebend	entire		Resurface/Reconstruct	
Ratley		Grange Close	entire		Resurface/Reconstruct	
Salford Priors		Station Road	Church	New Cottages	Resurface/Reconstruct	
Salford Priors		Station Road	A46	Village Nameplate	Resurface/Reconstruct	
Shipston		Sheep Street	Darlingscote	High Street	Resurface/Reconstruct	
Shipston		Mayo Rd	Station Road	End	Resurface/Reconstruct	
Shipston		Clark Close	entire		Resurface/Reconstruct	
Southam		Market Hill	Coventry Hill	High Street	Resurface/Reconstruct	
Southam		Parkfields	Little Park	Garages	Resurface/Reconstruct	

Settlement	Rd No	SITE			Treatment	Length
		Road	From	To		

**STRATFORD FOOTWAYS -PROVISIONAL (cont.)**

Southam		Little Park	Park Ln	Garages	Resurface/Reconstruct	
Southam		Horsewell	Parkfields	Garages	Resurface/Reconstruct	
Stratford		Banbury Road	Rushbrook Road	Bridgetown Road	Resurface/Reconstruct	
Stratford		Church St	Old Town	Chapel Lane	Resurface/Reconstruct	
Stratford		High St	Sheep Street	Bridge Street	Resurface/Reconstruct	
Stratford		Bishopton Ln	Heron Lane	Glebe Road	Resurface/Reconstruct	
Stratford		Gt William St	Guild Street	Canel Bridge	Resurface/Reconstruct	
Stratford		Tiddington Road (P1)	between Caravan Sites		Resurface/Reconstruct	
Stratford		Tiddington Road (P2)	Carters Lane	Alveston Lane	Resurface/Reconstruct	
Earlswood		Shutt Ln	Valley Road	End of houses	Resurface/Reconstruct	
Tredington		Ilmington Road	D6564	Lower Farm	Resurface/Reconstruct	
Warmington		School Ln	Banbury Rd	Village Rd	Resurface/Reconstruct	
Warmington		Chapel St	School Ln	Church Hill	Resurface/Reconstruct	
Welford on Avon		Quinney Leys	Now Ssealed		Resurface/Reconstruct	
Wellesbourne		Chapel Street	entire		Resurface/Reconstruct	
Whichford		Ascott Road	De Mohun	Cottages	Resurface/Reconstruct	
Wilmcote		Station Road	Mary Ardens	Bridge	Resurface/Reconstruct	



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**Subject: Community Grants**  
**Lead Officer: Contact Chris Wood on 01789 260640**  
**Portfolio Holder: Councillor Chris Williams**

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### **Summary**

To provide updated information on the budget available for Community Grants and details of applications received

### **Recommendation**

**That the Committee considers and awards rejects or defers grants as appropriate for the applications presented.**

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## **1 Background/Information**

- 1.1 The new criteria for a joint district and county council community grants scheme will be in place for the September round of Joint Area Committee meetings.
- 1.2 The following grant application(s) have been previously received under the SDC grants scheme and deferred from the June East Area Committee Meeting.
- 1.3 Details of the current SDC Grants Conditions and the approved scoring system that has been used to assess this application are contained within Appendix I. The resultant scores indicate to the Committee the level of grant aid that may be considered.

## **2 FINANCIAL INFORMATION**

Please note that the budget show is split between revenue and capital and includes the District Council funds only for this financial year. Budget figures incorporating County Council funds will be shown from the next round of Grant funding.

The total budgets available are detailed below. Committee is asked to consider the following grant requests:

## 2.1 Revenue

	Balance	Grant Request
<b>Initial allocation</b>	<b>£13,200</b>	
Previously awarded or allocated	£ 1,600	
<b>Agreed Summer 08 Playscheme Grants</b> <ul style="list-style-type: none"> <li>• Lias Summer Playscheme, Long Itchington (£400)</li> <li>• Summer Arts at the Cutting Gallery, Stockton (£400)</li> <li>• St Mary's Children's Club, Southam (£400)</li> <li>• Wellesbourne Summer Playscheme (£400)</li> </ul>		
<b>Agreed at June East Area Joint Committee</b> <ul style="list-style-type: none"> <li>• Summer Activity Voucher Scheme</li> <li>• Stockton News</li> <li>• St James Church, Southam</li> <li>• ILEAP</li> <li>• Orchestra of the Swan</li> </ul>	£1,500 £500 £1,000 £750 £1,650	
<b>Total Amount Available for Allocation</b>	<b>£6,200</b>	
<b>Application No 784</b> Young Enterprise South Warwickshire <b>Please note</b> this is a district wide project. The figures shown represent 30% of the total requested		£1,200
<b>Total amount of new requests</b>		<b>£1,200</b>
<b>Balance to carry forward if all applications are awarded the requested amount.</b>	<b>£5,000</b>	

Applicant	<b>Young Enterprise South Warwickshire -782 - Revenue</b>
Project	Provide educational programmes in primary and secondary schools to help young people understand and give them personal experience of how business works
Corporate Aims Met	<b>Two points</b> Aim 1 A district where everyone shares in an improved quality of life Aim 3 A district where business and enterprise can flourish
Deprivation Mapping	
Value	<b>One Point</b>

to Community	This project benefits a significant number of users.
Equality Impact Assessment	There will be no negative impact on any sector of the community
Risk Assessment	The majority of the funding is already in place and the project is therefore assessed as <b>low</b> risk.
Outcomes To be achieved	<ul style="list-style-type: none"> <li>• 1300 pupils to attend the programme</li> <li>• 10 companies to be registered and participating in the National Trade fair in Stratford Upon Avon</li> <li>• A target of 14 schools to participate in programme</li> </ul>
Total Project Cost	£21,250
Grant Request	£1,200 (30% of total £4000 requested)
Financial Appraisal	Contained within blue confidential papers
Project Rating	<p>Three points <b>High</b> priority – may be considered for 30% - 35% of total project cost i.e. £6,375 - £7,437.</p> <p><b>Award should be within the range of £1,912 – £2,231 representing the 30% allocation to East Committee.</b></p>
Notes	<p>As this project is district wide the application has been divided between the 3 area committees. Grant applications will be considered by the 2 other Area Committees on 17<sup>th</sup> and 26<sup>th</sup> July.</p> <p>This organisation received a grant of £2,250 from SDC in 2005.</p> <p>This application was submitted in November 2007 but was deferred due to lack of funds.</p>
Further Information requested at last meeting	<p>There is no link with Young Enterprise South Warwickshire and the County Council's Education Business Partnership within Stratford District. The WEBP mainly work in secondary schools and provide activity sessions, which are paid for by the school.</p> <p>Y.E. provide an alternative set of programs targeting primary, secondary &amp; special needs groups within schools. They have a company program that is not available any where else where a school group set up a company, taking up individual positions and produce a product to sell at Stratford Trade Fair. Any profit made by that company is given to charity before the company is wound up.</p> <p>Y.E. always undertake to match 50% of the costs on behalf of the school. Local grants are used directly to further reduce costs and if funding is secured they run the courses free of charge.</p>

## 2.2 Capital

	<b>Balance</b>	<b>Grant request</b>
Initial allocation	£60,000	
<b>Previously awarded or allocated</b> <ul style="list-style-type: none"><li>• Ratley Village Hall</li><li>• Stockton Community Church</li><li>• Wellesbourne Parish Council</li></ul>	£15,000 £10,000 £8,042	
<b>New requests</b> <b>No new Applications</b>		£0
<b>Balance to carry forward.</b>	<b>£26,958</b>	

## **Main Conditions Relating to the Community Grants Scheme**

### ***Eligibility***

1. Town and Parish Councils are not eligible to apply for grants from Stratford-on-Avon District Council, except for play area, formally approved Village/Parish/Town Plan, Appraisal, Market Town Healthcheck or Vision related grants, identified within approved action plans.
2. Expenditure by a religious organisation will only be considered for grant aid where it specifically relates to the adaptation or improvement of facilities for non-religious, community leisure and recreational purposes.
3. Applications for grant aid for expenditure on projects outside the Stratford on Avon District Council's area will only be considered where it can be clearly demonstrated that such expenditure will be of benefit to residents of the District.
4. Applications by an Educational Authority, or establishment, will only be considered for grant aid where the project would directly benefit the leisure and recreational needs of the general community.

### ***Frequency and Amount***

5. A group will only be awarded one grant within any 24-month period, except for where a Partnership Agreement is in place, or where the applicant is applying for an annual event or festival, or where an Area Community Committee for specific reasons deems a project high priority. Where further funding will be sought within the 24-month period, a group should present details of its estimated income and expenditure for the period.
6. Stratford-on-Avon District Council will only normally make grants of up to 25% of total project costs. This sum can be increased at an Area Community Committee's discretion if the project is identified as high priority.
7. Stratford-on-Avon District Council will only award grants (up to a maximum of 50% of total project costs) for play area projects which meet the standards adopted in the Minimum Requirements for Play Areas. No grants will be given to those play area projects that do not meet the standards.

### ***Supporting Evidence***

8. In support of the application, the Council will require up-to-date accounts from the organisation together with three quotations for undertaking the necessary work. (If obtaining three quotations for the project is not possible/appropriate, an application may still go forward subject to consultation with a Grants Officer). Any grant offered would be based on the lowest quotation received. However, if the work is proposed to be undertaken on a self-help basis, details should be submitted of the actual cost of the materials to be used in order that an appropriate level of grant aid can be made.

9. Notification should be received from the local Parish or Town Council that they are prepared to give support, preferably in financial terms, to the scheme concerned. Account will be taken of efforts made by the applicant organisation to raise funds for the project themselves.

***If An Application is Successful...***

10. A substantial amount of the work included within the project should be completed by the end of the financial year in which the grant award is made.
11. A Post-Implementation Safety Check, for which the applicant group is responsible, will be required for capital projects. The purpose of this is to verify full compliance with any legal requirements. The cost of a Safety Check may be included within the grant application. *(Please note, for play area projects, a post installation inspection must be carried out by a RoSPA or RPII inspector – details can be found at [www.playinspectors.com](http://www.playinspectors.com)).*
12. Appropriate steps should be taken for on-going maintenance (Please note that Stratford on Avon District Council cannot support on-going running costs associated with an organisation, eg maintenance and future replacement equipment costs).
13. The District Council's contribution should be recognised in any promotional material or events relating to the project. Grant-aided organisations will be expected to co-operate with the District Council in any promotional activity arising from grant awards.
14. Feedback will be required following the completion of the project, to establish whether the original stated objectives are achieved. The format the feedback takes will depend on the size of the grant award.
1. If the cost or scope of the scheme or project varies significantly from the original application, the Council must be informed as soon as possible.

## Scoring System

Each application will be scored against the following criteria:

**Corporate Strategy Aims (1 point for 1 Aim met or 2 points for 2 or more Aims met):**

**Aim 1: A District where everyone shares in an improved quality of life**

*Objectives:*

- 'Residents feel able to influence Council decisions'*
- 'Residents have easier access to local public services '*
- 'More housing is available at a price local people can afford'*
- 'More people enjoy a healthier lifestyle'*
- 'Fear of crime and anti-social behaviour is reduced'*

**Aim 2: A Clean & Green District**

*Objectives:*

- 'Reduce the risk of Flooding'*
- 'A high quality environment'*
- 'Increased recycling and less waste sent to landfill'*
- 'Reduction in the Councils carbon footprint'*

**Aim 3: A District where business and enterprise can flourish**

*Objectives:*

- 'Increased economic vitality of the four main market towns'*
- 'Expanding local businesses are able to remain in the district'*
- 'Increased value of the visitor economy across the whole district'*
- 'Improve the skills of the working population'*

### **Deprivation Mapping (One point):**

This refers to the Parish in which a project is situated. A point can be scored if the number of households, within the Parish, and in receipt of means-tested benefits exceeds the District average, ie 13.5%. (NB: figures used are 2006 Parish Deprivation Figures).

### **Value to Community (One point):**

To recognise issues such as significant numbers of users, rural isolation, accessibility, schemes arising from Parish Appraisals, etc.

### **Percentage Grant Award:**

Low Priority: 10 – 15% (0 or 1 point)

Medium Priority: 20 – 25% (2 points)

High Priority: 30 – 35% (3 points)

ACCs must award grants within the respective bands unless they give clear reasons why they wish to give a different percentage grant. These reasons must be stated in the Committee's Notice of Decision.



2.3 The grant requests are listed above. Recommended levels of grant award are shown with each individual application; however these sums may be increased or decreased at the discretion of the Committee.

### **3 Options available to the Committee**

The Committee has the option in each case of awarding, rejecting or deferring grant requests.

### **4 Members' Comments**

4.1 Any comments received will be listed under the individual grant application.

### **5 Implications of the proposal**

#### **5.1 *Legal/Human Rights Implications***

5.1.1 There are no legal/human rights implications to this report

#### **5.2 *Financial***

5.2.1 See 2.1 and 2.2 above

5.2.1 The grant requests are listed above. Recommended levels of grant award are shown with each individual application; however these sums may be increased or decreased at the discretion of the Committee.

#### **5.3 *Environmental***

5.3.1 Successful applicants will be encouraged where appropriate to adopt sound environmental principles when delivering their project

#### **5.4 *Corporate Strategy***

5.4.1 The extent to which each applications supports delivery of the Council's Corporate Strategy is identified within the details provided

#### **5.5 *Equality Impact Assessment***

5.5.1 An equality impact assessment is included with each proposal

### **6 Risk Assessment**

6.1 A risk assessment is included with each proposal

### **7 CONCLUSION**

7.1 That the Committee considers and awards, rejects or defers grants as appropriate for the applications presented.

Robert Walsh

HEAD OF COMMUNITY SERVICES

#### Appendix I

Grants Conditions and Approved Scoring System

Background papers:

*None*

### REPORT INFORMATION SHEET

Please complete and submit to Committee Services with draft report

Committee/Date	East Area Joint Committee 17 <sup>th</sup> June 2008	
Item No/Title of report	Community Grants	
<b>Consultations undertaken</b>		
<b>Consultee</b>	<input checked="" type="checkbox"/>	<b>Details / Date of consultation / comments received</b>
Ward Members	<input type="checkbox"/>	
Committee Chairman/ Portfolioholder * <i>*Cllr Chris Williams</i>	<input checked="" type="checkbox"/>	Draft Report / 22.5.08 / No comments received
FINANCIAL SERVICES * <i>Richard Burrell</i> <i>Sarah Pittaway</i>	<input checked="" type="checkbox"/>	Draft Report / 22.5.08 / No comments received
Legal Services * <i>*Richard Hood</i>	<input type="checkbox"/>	Draft Report / 22.5.08 / No comments received
Other Services	<input type="checkbox"/>	
Other organisations  Martin Gibbins , Amanda Wilson-Patterson – WCC  CVS	<input checked="" type="checkbox"/>	Draft Report / 22.5.08 / WCC would prefer that all grants not "time critical" are deferred.
Final decision by this Committee or recommendation to another committee/Council ?	<input type="checkbox"/>	Final decision
Does this report contain exempt information? If so, under which paragraph(s) ?	<input type="checkbox"/>	Yes  Paragraph 3 of Part 1 of schedule 12A to the Local Government Act of 1972
Does this report relate to a key decision (referred to in the Executive Forward Plan)	<input type="checkbox"/>	No

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**STRATFORD ON AVON EAST JOINT COMMITTEE**

**15 JULY 2008**

**Subject: Community Grants**  
**Lead Officer: Contact Robert Walsh on 01789 260106 or Martin Gibbins on 01789-290784**  
**Portfolio Holder: Councillor Chris Williams (SDC)**  
**Councillor Pete Fowler (WCC)**

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**Summary**

Proposals for operation of an integrated local grants scheme are presented to the Committee.

**Recommendation**

- (1) The Committee endorses the proposals for operating a local grants scheme attached to this report.**
- 

**1 Background/Information**

- 1.1 At its last meeting the Joint Area Committee considered a report on the potential for combining the local grants schemes operated by Stratford on-Avon District Council (SDC) and Warwickshire County Council (WCC). The report highlighted a number of differences between the two schemes. A Working Group comprising three members of each Joint Area Committee was established in order to develop a coherent integrated scheme.
- 1.2 Comments made by the three Joint Area Committees; and those submitted via email by individual elected Members, were considered by this Working Party on Tuesday 2 July. The Chief Officer of the Council for Voluntary Service Stratford-on-Avon District attended the meeting to represent the views of the Community and Voluntary Sector.
- 1.3 Proposals from the Working Group are attached as Appendices A and B. It is not possible to meet the wishes of every individual Councillor, but these proposals successfully address the issues of concern and reflect the majority views expressed.
- 1.4 Implementation of a grants scheme on this basis will provide transparency and clarity in the decision making process. It would also enable the Councils to support key projects to improve the quality of life of local residents.

**2 Next Steps**

- 2.1 Once the views of Joint Area Committees have been gathered a final version of the local grant scheme will be prepared and the legality of proposals be verified. The scheme will then be formally adopted.
- 2.2 Officers will revise and review the grants paperwork [including information presented to Joint area Committees], for use with future applicants.
-

### **3 Options available to the Committee**

- 3.1 The Committee is asked to consider the proposals attached as Appendices A and B.
- 3.2 These proposals have been developed by a Working Party comprising Councillors from all Joint Area Committees. They successfully address the issues of concern previously raised by JACs and individual Members, and have been agreed with the Council for Voluntary Service.
- 3.3 Implementation of a grants scheme on this basis will provide transparency and clarity in the decision making process. It would also enable the Councils to support key projects to improve the quality of life of local residents.
- 3.4 It is therefore recommended that the proposals are endorsed by the Joint Area Committee as presented.

### **4 Implications of the proposal**

#### **4.1 *Legal/Human Rights Implications***

- 4.2 There are no adverse Legal or Human Rights implications to the report.

#### **4.3 *Financial***

- 4.3.1 The report proposes how existing finance would be allocated through a single local grants scheme.

#### **4.4 *Environmental***

- 4.4.1 All grant applicants are encouraged to adopt sound environmental principles as part of the delivery of their project.

#### **4.5 *Equality Impact Assessment***

- 4.5.1 Equality Impact will be considered as part of each grant application presented to the Joint Area Committee.

### **5 Risk Assessment**

- 5.1 Failure to agree a single local grants process across all 3 JACs may adversely affect the delivery of grants to the community and this will bring the Council into disrepute. Thanks to the Members' Working Group this risk is assessed as LOW
- 5.1.1 Risk assessment will be considered as part of each grant application presented to the Joint Committee.

### **6 CONCLUSION**

- 6.1 There are significant benefits to combining the local grants offered by SDC and WCC. A Working group of nominated Members has developed proposals for operation of such a scheme and these are presented to the Committee.

Robert Walsh

HEAD OF COMMUNITY SERVICES

Stratford-on-Avon District Council

Martin Gibbins

AREA MANAGER

Warwickshire County Council

*Background papers:*

Nil

**APPENDIX A:  
PROPOSED ARRANGEMENTS FOR LOCAL GRANTS**

<b>Discussion Point</b>	<b>Working Group Proposal</b>
1. Maximum award available	<ul style="list-style-type: none"> <li>• Maximum grant amount of £15,000</li> <li>• 100% funding available up to £1,000; thereafter 50% match-funded</li> </ul>
2. Grant approval	<ul style="list-style-type: none"> <li>• All applications to be determined by full Joint Area Committee in open session.</li> <li>• A funding sub-group of not less than 4 members to review proposals and identify issues to be resolved prior to consideration by Joint Committee. [NB: Separate Sub-Group for each JAC]. The sub-group will also prioritise grants using the criteria in Appendix B.</li> <li>• Chairs of Joint Committees not to participate in the funding sub-group.</li> <li>• Ward/division members cannot vote but may speak on the application Applicants to be made aware that all documentation to be in public domain.</li> </ul>
3. Decision taking	<ul style="list-style-type: none"> <li>• Applicants may make public representation in support of their application.</li> </ul>
4. Types of Money	<ul style="list-style-type: none"> <li>• Members preference is to create one grants fund covering revenue and capital [this is currently being explored with respective Finance staff].</li> <li>• There would be a single fund with an option for the Joint Area Committee to reserve 15% of funding for initiatives emerging from Community Forums, which can be re-allocated to main grants % if unspent.</li> </ul>
5. Criteria	<ul style="list-style-type: none"> <li>• Proposed scheme is shown at Appendix B.</li> </ul>
7. Officer Delegation	<ul style="list-style-type: none"> <li>• Up to £1,000 in consultation with sub-group.</li> <li>• All applications considered will be reported to the relevant Joint Area Committee.</li> </ul>

<b>Discussion Point</b>	<b>Working Group Proposal</b>
8. Grants of District-wide significance	<ul style="list-style-type: none"> <li>• Community Grants encompassing more than 1 Area Committee boundary would be considered by a joint funding sub-group meeting.</li> <li>• Maximum award would remain £15,000 with any award split pro-rata to allocation of each Joint Committee considering the application</li> </ul>
9. Existing applications	<ul style="list-style-type: none"> <li>• Existing applications will be considered at the July round of meetings using the existing SDC criteria</li> </ul>
10. Life of grant	<ul style="list-style-type: none"> <li>• Grants will be valid for a maximum of two (2) years</li> </ul>
11. Retrospective funding	<ul style="list-style-type: none"> <li>• No retrospective funding for work already undertaken.</li> </ul>
12. Grants to Parish Councils	<ul style="list-style-type: none"> <li>• Grants to Parish/Town Councils will be considered where evidence of need is indicated within a parish plan or equivalent.</li> </ul>
13. Private membership clubs	<ul style="list-style-type: none"> <li>• Eligible for funding but must demonstrate how the grant will benefit the community</li> </ul>

## **APPENDIX B**

### **Eligibility criteria**

#### **To be eligible to apply for a Community Grant the project MUST:**

- provide new opportunities for local people or develop the capacity of local people to run their own projects
- provide lasting benefit
- contribute to local strategic priorities
- require a maximum of £15,000 from this grant fund
- be looking to spend the grant within 12 months of its award subject to flexibility case by case
- be led by a community or voluntary organisation
- be led by – or otherwise supported by – a fully constituted organisation with its own bank account

#### **The Community Grant WILL NOT fund:**

- The running costs of an established group or activities which are that group's main service
- Ongoing refurbishment, building or maintenance
- Any costs incurred before the grant is awarded (unless previously agreed)
- Services which are a group's statutory responsibility
- Religious practises
- Statutory public bodies such as District or County Councils; Police; PCT. (Grants to Parish/Town Councils will be considered where evidence of need is indicated within a parish plan or equivalent.)
- Commercial organisations

Groups which have previously been funded by the Community Grant may apply for a new project so long as any previous projects have been completed



Grants will be prioritised using the following evaluation criteria:

<b>Evaluation Criteria</b>		<b>Maximum Points</b>
<b>Location</b>	Projects that will benefit priority wards based on the Index of Multiple Deprivation (see attached for 2004 ward scores)	4
<b>Reducing Inequalities</b>	Projects that will benefit a local community or group of people experiencing specific disadvantage or exclusion from mainstream activities	2
<b>Community Involvement</b>	Projects that: <ul style="list-style-type: none"> <li>• have involved the local community and/or the project's end-beneficiaries in developing the project</li> <li>• will generate new opportunities for people to get involved in their community</li> <li>• will help to build the capacity of a community group</li> </ul>	4
<b>Community Benefit</b>	Projects that will provide new services or opportunities based on identified needs	3
<b>Sustainability</b>	Projects that will create lasting benefits beyond the end of the funding.	2
<b>Partnership Working</b>	Projects that work effectively with other organisations	1
<b>Quality</b>	Projects that are well thought-out, with clear objectives, timescales, budget, and success measures. Projects that are aware of risks, and demonstrate value for money.	2
<b>Strategic Priorities</b>	Projects that will contribute to one or more of the priorities listed below, and are additional and complementary to other initiatives.	2
<b>TOTAL</b>		<b>20</b>

### **STRATEGIC PRIORITIES (LAA)**

Stronger Communities

Safer Communities

Healthier Communities & Older People

Climate Change & Environment

Children Young people & Families

Economic Development & Enterprise

### **Location scores**

<b>District Council Ward</b>	<b>Location Score</b>
Alcester	4
Aston Cantlow	3
Bardon	3
Bidford and Salford	3
Brailes	2
Burton Dassett	4
Claverdon	0
Ettington	2
Fenny Compton	2
Harbury	0
Henley	1
Kineton	4
Kinwarton	0
Long Compton	4
Long Itchington	2
Quinton	4
Sambourne	4
Shipston	1
Snitterfield	1
Southam	0
Stockton and Napton	0
Stratford & New Town	3
Stratford Alveston	0
Stratford Alveston	0
Stratford Guild and Hathaway	0
Stratford Mount Pleasant	2
Studley	3
Tanworth	3
Tredington	1
Vale of Red Horse	1
Welford	2
Wellesbourne	1

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**AGENDA MANAGEMENT SHEET**

**Name of Committee**                                 **Stratford Joint Committee – East**

**Date of Committee**                                 **15<sup>th</sup> July 2008**

**Report Title**   **Sufficiency of Childcare and Gap Analysis**

**Summary**   This report details the range and sufficiency of childcare in Stratford District and identifies gaps in provision needing to be addressed.

**For further information please contact:**         Vicky Kersey  
Area Manager for Early Years and Childcare  
Tel: 01926 742221  
vickykersey@warwickshire.gov.uk

**Would the recommended decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision]**         No

- Background papers**
- Parents’ survey 2007
  - Children’s consultation with Years 1 and 6 pupils
  - Under 5s consultation undertaken by outside consultancy
  - Childcare providers’ views
  - Employer self-audit questionnaire

**CONSULTATION ALREADY UNDERTAKEN:-**                                 Details to be specified

Other Committees                                  .....

Local Member(s)                                  .....

Other Elected Members                          Spokespersons for information:  
Cllr John Burton  
Cllr Richard Grant  
Cllr John Whitehouse

Cabinet Member                                  Cllr Izzi Seccombe – “*approved for Committee consideration*”



- Other Cabinet Members consulted  .....
- Chief Executive  .....
- Legal  Victoria Gould – “fine”
- Finance  .....
- Other Strategic Directors  .....
- District Councils  .....
- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  All stakeholders  
In addition a copy of the county overview (Childcare Audit and Sufficiency Assessment 2006/07) was placed in all main libraries and on the WCC consultation database and website

**FINAL DECISION** **YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  .....
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....

**Stratford Joint Committee – East  
15<sup>th</sup> July 2008**

**Sufficiency of Childcare and Gap Analysis**

**Report of the Strategic Director for Children,  
Young People and Families**

**Recommendation:**

That the Joint Committee note the content of the Sufficiency Assessment as a requirement of the Childcare Act 2006 and consider if, in their opinion, the Gap analysis addresses the areas of need in Stratford District.

**1. Background**

- 1.1 The Childcare Act 2006 is the first piece of legislation solely dedicated to the provision of sufficient childcare. It seeks to implement the proposals of the Government's ten-year strategy for childcare "*Choice for Parents, the best start for Children*" (December 2004).
- 1.2 The Act places the responsibility upon Local Authorities to strategically lead the creation and development of childcare, working in partnership with the statutory, private and voluntary sectors.
- 1.3 As part of the anti-poverty strategy, childcare is identified as being a key area for consideration to allow parents the opportunity to return to work or to access training which may result in their finding work.

**2. The duties imposed upon Local Authorities**

- The Outcomes Duty
- The Sufficiency Duty

**2.1 The Outcomes Duty**

The Outcomes Duty focuses upon the improved services provided to meet the Every Child Matters Outcomes for children under five years of age. It examines improvements in their well-being and aims to reduce the inequalities in

achievements by helping them to access integrated, high quality early childhood experiences. In doing so Local Authorities are required to work within a multi-agency arena and demonstrate integrated working with partners in a range of agencies, including the private and voluntary sector.

## 2.2 The Sufficiency Duty

2.2.1 The Local Authority duty to assess the sufficiency of childcare came into effect in April 2007 and required all local authorities to complete a sufficiency assessment by April 2008.

2.2.2 Section 11 of the 2006 Act places a duty on the Local Authority to undertake a childcare sufficiency assessment. This assessment is deemed to be a necessary first step towards securing sufficient provision, enabling local authorities to identify gaps and establish plans and develop the childcare market to meet the needs of parents and secure sufficient childcare to enable parents to access work or training which would lead to employment opportunities.

2.2.3 Sufficient childcare, in Section 6 of the 2006 Act, is defined as “sufficient to meet the requirements of parents in the (Local Authority’s) area who require childcare in order to enable them to:

- To take up, or remain in work, or
- To undertake education or training which could reasonably be expected to assist them to obtain work.”

2.2.4 In determining whether provision of childcare is sufficient a Local Authority must have regards to the needs of parents in the provision of childcare in respect of which the childcare element of the working tax credit is payable and also have regards to whether the provision of childcare is suitable for children with disabilities.

2.2.5 Local Authorities take the strategic lead in the development of childcare services but are not expected to provide them directly.

2.2.6 Section 11 of the Act requires the Local Authority to prepare a sufficiency assessment at intervals at least every three years but also expects that it will be kept under review until the assessment is superseded by a new one.

## 3. Summary

The two documents submitted for consideration – the Early Years Gap Survey 2007/08 (**Appendix A**) and the Stratford District Sufficiency Assessment 2007/08 (**Appendix B**) – outline the sufficiency of childcare within Stratford District and identify the recognised gaps in provision.

#### **4. Recommendation**

That the Joint Committee note the content of the Sufficiency Assessment as a requirement of the Childcare Act 2006 and consider if, in their opinion, the Gap analysis addresses the areas of need in Stratford District.

MARION DAVIS  
Strategic Director for Children,  
Young People and Families

Saltisford Office Park  
Ansell Way  
Warwick

1<sup>st</sup> July 2008



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**Subject: Vision for Southam - Project Funding**

**Lead Officers: Chris Wood, Katherine Geddes**

*Contact on 01789 260640/01789 260102*

**Lead Member/  
Portfolio Holder: Councillor Williams**

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### **Summary**

This report provides updated information on the progress of the 2020 Vision for Southam summarises projects and suggests funding allocations in support of the 2020 Vision Action Plan

### **Recommendation**

**That Committee considers and agrees “in principle” to the allocation of funds as requested and detailed below subject to the stipulations in the body of this report**

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## **1 BACKGROUND/INFORMATION**

- 1.1 In its budgets for 2008/2009 the Council has allocated £25,000 to be spent in support of the projects identified in the 2020 Vision Action Plan for Southam and its rural Hinterland

The community based and led *Vision for Southam* delivery group has been formed. The group's first task has been to prioritise the projects considered to be most appropriate at this time and their findings are presented here together with requests for the allocation of the identified funds. The project summaries presented below are, generally, still in planning and developmental stages and it is possible that some elements of some projects will need to change in light of the proposed studies and investigations carried out as a result of this report or in response to as yet unknown opportunities or threats.

Committee is therefore requested to offer “in principle” agreement to the requested funding allocations and to also agree that approval for minor changes to the proposed projects be delegated to the Chair of the committee in consultation with the Head of Community Services Any major changes required will be the subject of a future report submitted for approval to this committee.

- 1.2 The control and management of these funds will remain with officers of the Council in conformance with standing orders

## 2 FINANCIAL IMPLICATIONS

### 2.1 *Budget*

The Council has made available a budget of £25,000 which is to be allocated during 2008/9 and is available in support of the identified and agreed projects

Allocations to date and current requests are shown below

<b>Applications to be considered at this meeting</b>	<b>Requested Allocation</b>
Application 835 Farmers' Market Signage and Directory	£3,500
Application 837 Streetscape and Transport Research	£4,850
Application 836 Community Technology Bank	£12,290
<b>Total Allocated</b>	<b>£20,640</b>
<b>Carried forward</b>	<b>£4,360</b>

### 2.2 *Projects*

#### 2.2.1 **Application 835 Farmers' Market and Directory**

This project will begin the process of growing and improving Southam Farmers' market to realise its potential for serving the community and as a generator of economic activity

*The requested funding allocation...*

Will be used to design and manufacture appropriate signage to be sited at the four main entry points to the town. The Signage will be erected and removed in line with the frequency of the market and will not be a permanent feature. Promotional literature including a directory to the goods and services on offer at the market will also be produced

*Anticipated outcomes Include...*

- Promotion of the advantages of using local produce to consumers and traders
- Promotion and enhancement of the Market will result in greater visitor footfall the economic benefits of which will cascade to "High St" traders
- The Directory will also generate economic benefits as local and sub regional business consumers are introduced to and begin dealing with local producers

#### 2.2.2 **Application 837 Streetscape & Transport Research**

The project is aimed at improving the appearance of the town by improvements to and smartening of all categories of street furniture with the occasional replacement as necessary. This will be a considerable step towards creating a cohesive theme for the town centre. It is likely that additional phases of this project will appear in subsequent years funding allocation requests. The project includes a traffic survey to ascertain the varying flow of traffic via Market Hill with a view to possible pedestrian improvements and a feasibility study of a cycle route from Stockton to Southam to improve the use of green transport in the local area. These studies will be done in partnership with WCC and Sustrans

*The requested funding allocation...*

Will provide the funds necessary to achieve the work described above and support the work of the local *Greener Southam* group who will, under the auspices of the 2020 Vision for Southam group lead on this particular project. It is likely that partnership working with WCC will boost the value of allocated funding by their contribution of considerable resources on an in-kind basis A separate but related project will provide additional funding totalling £31,000, that will support this project by providing new wayfinding and interpretative signage and other street furniture in Southam this will come from the Better Welcome programme. This is an AWM initiative to improve the visitor offer in market towns. SDC have participated in this project and similar awards of £25,000 per town are also expected in Shipston and Alcester. £6,000 additional funding comes from the Trina Gulliver Tribute Group whose wishes to create a monument to Southam's famous daughter by creating a heritage trail with a number of commemorative benches along its length will be realised as part of this project

*Anticipated outcomes Include...*

- A clean litter free attractive environment that will encourage visitors
- Improvements to the environment leading to an improved quality of life
- Economic benefits as the town's vitality and visitor offer is refreshed

### **2.2.3 Application 836 Community Technology Bank**

The project will provide access to computers and other information technology for Community groups giving them the opportunity to access online and in-house IT training. This project will build capacity enable the production of literature and publicity materials raising profiles of organisations and helping with fundraising. Information on community activities generally will be made available via a digital information point. The nominal charges to be levied for use of the equipment will be set aside and used for medium to long term maintenance

*The requested funding allocation...*

Will be used to purchase, via SDC's ICT division the required hardware software a proprietary secure storage unit will also be obtained. It is expected that WCC Community Education will contribute £2,875 (not confirmed)

*Anticipated outcomes Include...*

- A quarterly community published newsletter written designed and produced on the equipment
- Learning opportunities will be created leading to better employment prospects adding to the general well being of the community
- Community cohesion and inclusiveness will be enhanced

### **3 OPTIONS AVAILABLE TO THE COMMITTEE**

3.1 The Committee has the option in each case of awarding or rejecting funding allocation requests.

### **4 MEMBERS' COMMENTS**

4.1 None received

## **5 IMPLICATIONS OF THE PROPOSAL**

### **5.1 *Legal/Human Rights Implications***

- 5.1.1 At this stage there are no legal/ human rights implications to the projects detailed in this report if this changes the implications of those changes will be considered and appropriate action taken

### **5.2 *Financial***

- 5.2.1 The total budget available is detailed in 2.1 above.

### **5.3 *Environmental***

- 5.3.1 All projects will wherever possible be based upon sound environmental principles.

### **5.4 *Corporate Strategy***

- 5.4.1 The potential projects directly address aspects of the Council's Corporate Strategy and also link to the 2020 Vision for Southam and the Action plan derived from it.

## **6 RISK ASSESSMENT**

- 6.1 The individual projects all require, to greater or lesser degrees match funding to ensure their progress to fruition, some of the funds are secured others not and for this reason the projects collectively are categorised as medium risk

## **7 EQUALITY IMPACT ASSESSMENT**

- 7.1.1 At this stage there are no adverse Equality Impact implications as all of the projects are intended to be for the direct or indirect benefit of all members of the community. If specific issues are identified at a later stage these will be considered and appropriate action taken

## **8 CONCLUSION**

The Vision, its derived Actions Plan and the project proposals contained within this report follow extensive community consultation over a period of two years. The deliberations of the dedicated Action Plan delivery groups have resulted in the prioritisations identified. These are aimed at furthering the social, environmental and economic wellbeing of Southam and its surrounding Hinterland. It is recommended that the proposals are supported

Robert Walsh  
HEAD OF COMMUNITY SERVICES

### REPORT INFORMATION SHEET

Please complete and submit to Committee Services with draft report

Committee/Date	East Area Community Committee 22/01/08	
Item No/Title of report	VISION FOR SOUTHAM - PROJECT FUNDING	
<b>Consultations undertaken</b>		
<b>Consultee</b>	✓	<b>Details / Date of consultation / comments received</b>
Ward Members		
Committee Chairman/ Portfolioholder * <i>*Required</i>	Y	Committee chair not yet appointed Cllr Williams
Financial Services * <i>*Required</i>	Y	Sarah Pittaway Richard Burrell
Legal Services * <i>*Required</i>	Y	Richard Hood
Other Services		
Other organisations	Y	2020 Vision for Southam
Final decision by this Committee or recommendation to another committee/Council?		Final decision
Does this report contain exempt information? If so, under which paragraph(s)?		No
Does this report relate to a key decision (referred to in the Executive Forward Plan)		No